



MINUTES OF THE REGULAR MEETING OF THE ACTIVE TRANSPORTATION COMMITTEE

March 1, 2023

These meeting minutes represent an “action minute” format. The Active Transportation Committee of the City of Costa Mesa, California met in a regular session at 5:00 p.m. on Wednesday, March 1, 2023.

1. CALL TO ORDER

Chair Ralph Taboada called the meeting to order at 5:00 p.m. in the City Hall Community Room.

2. ROLL CALL

Committee Members Present:	Chair Ralph Taboada Vice Chair Bridget Gleason Member Andrew Barnes Member Bryan Estrada Member Richard Huffman II Member Flo Martin Member Jennifer Vavra Member Jimmy Vivar
Committee Members Absent:	Member David Martinez Member Trace Yulie
Alternate Committee Members:	Alternate Member Robert Morse
City Council Liaison(s) Present:	Council Member Arlis Reynolds Council Member Loren Gameros
Newport-Mesa Unified School District Liaison/Representative:	Vacant
Chamber of Commerce Liaison:	Brent Stoll (not present)
Staff Present:	Raja Sethuraman, Public Works Director Jennifer Rosales, Transportation Services Manager Brett Atencio Thomas, Active Transportation Coordinator

3. PUBLIC COMMENTS

- a. None

4. APPROVAL OF MINUTES

- a. Meeting on February 1, 2023

1. Flo Martin moved to approve the February minutes. Motion seconded by Bryan Estrada.
2. Discussion ensued.
3. Motion passed unanimously.

5. OLD BUSINESS

- a. Active Transportation Projects – Oral Staff Update

1. Transportation Services Manager Jennifer Rosales provided an update on the Fairview Road Active Transportation Improvements project, which conceptual design is underway. The topographic map is under development.
2. Ms. Rosales provided an update on the construction timeline for the West 19th Street Bicycle Improvements Project; Placentia Avenue Improvements; pedestrian signal at West 19th Street and Wallace Avenue; and HAWK signals on Wilson Street at Wilson Park and West 18th Street at Lions Park.
3. Ms. Rosales provided an update on the installation video detection for the Baker-Placentia-Victoria-19th TSSP project, and that LPIs have been installed at both Estancia High School signalized intersections, with 24 additional LPI's to follow.
4. Ms. Rosales reminded Committee members to provide any additional comments on the Citywide Bicycle Wayfinding Project to Active Transportation Coordinator, Brett Atencio Thomas, and a public outreach meeting for the project is anticipated to be scheduled during the last week of March.
5. Ms. Rosales noted that a webpage for community members to suggest bike rack locations in City right-of-way is under development.
6. Discussion ensued.
 - a. Member Martin noted that the Costa Mesa Alliance for Better Streets (CMABS) was distributing a flyer with a QR code that links to a map of all bike rack locations throughout the City.
 - b. Member Barnes inquired about the desired outcome of a public outreach meeting for Bicycle Wayfinding Signage project.
 - c. Chair Taboada inquired about construction and design phase for the Fairview Road Active Transportation Improvements project.
 - d. Chair Taboada inquired about the status of the Adams Avenue Multi-Purpose Trail project.

6. NEW BUSINESS

- a. FY 23-24 Proposed Active Transportation Projects
 1. Chair Taboada presented the Active Transportation Plan Ad Hoc Subcommittee recommendations list which was sent to Committee members with the Agenda prior to the meeting.
 2. Discussion ensued.
 - a. Member Estrada inquired about the Southbound Newport Boulevard Improvement project. Mr. Sethuraman provided further information.
 - b. Member Barnes inquired about parking on Santa Ana Avenue prior to the development of the existing Class II bike facility.
 - c. Member Estrada commented on Golf Course Drive Class III.
 - d. Member Barnes inquired about the construction timeline for the Fairview Road Active Transportation Improvements project.
 - e. Member Huffman discussed concerns about parking on Santa Ana Avenue.
 - f. Member Martin indicated that CMABS may be helpful in outreach for any future Santa Ana Avenue project.
 - g. Chair Taboada summarized that the Golf Course Drive project, Santa Ana Avenue project, and expansion of Class III bike routes would be included in the Citywide Class II, III and IV Bicycle Projects CIP.
 3. Member Barnes made a motion to support the Active Transportation Plan Ad Hoc Subcommittees list of recommendations. Motion seconded by Member Martin.
 4. Motion passed unanimously.
- b. Committee Presentation to City Council on March 21, 2023
 1. Vice Chair Gleason presented the draft Committee Presentation.
 2. Discussion ensued.
 - a. Council Member Reynolds suggested keeping bike licensing as an item in the presentation.
 - b. Member Barnes inquired about easement vacations.
 - i. Mr. Sethuraman provided summary and examples.
 - c. Member Gleason requested photos and graphics from City staff for the presentation. Ms. Rosales indicated that staff can provide photos of projects and events.
 - d. Member Huffman suggested adding research that the Committee has conducted such as attending CicLAvia and Garden Grove Open Streets events.
 - e. Council Member Gameros discussed the possibility of an Open Street event connecting recent improvements on Randolph Avenue.
 - f. Member Gleason discussed outreach on Open Streets.

- g. Member Huffman suggested adding Active Transportation as it relates to the General Plan update.
- h. Member Vavra suggested a comparison of projects completed annually.
- 3. Chair Taboada requested Committee members to attend the Committee presentation to Council, if possible.
- c. Formation of Active Transportation City Ordinance Ad Hoc Subcommittee
 - 1. Chair Taboada announced that this agenda item will be postponed.

7. AD HOC SUBCOMMITTEE REPORTS

- a. Active Transportation Plan Ad Hoc Subcommittee
 - 1. No update beyond presentation under New Business.
- b. Economic Growth Ad Hoc Subcommittee
 - 1. Member Vavra updated Committee members on ongoing bicycle benefits outreach.
 - 2. Ms. Vavra requested volunteers to canvas for outreach.
 - 3. Member Barnes will disseminate outreach information to the full Committee via staff.
- c. Education and Safety Training Ad Hoc Subcommittee
 - 1. Member Barnes provided updates on a bicycle festival to provide bike safety skills training planned at Estancia High School on May 27.
- d. Open Streets Ad Hoc Subcommittee
 - 1. Chair Taboada noted that subcommittee plans to meet with City staff before outreach is initiated.
- e. Pedestrian Master Plan Ad Hoc Subcommittee
 - 1. Chair Taboada inquired about the timeline of General Plan Amendment.
 - i. Mr. Sethuraman provided an update.

8. COMMITTEE MEMBER COMMENTS

- a. Member Estrada commented that he will not be reapplying for Committee appointment and thanked the Committee for their work.
- b. Member Vivar thanked Member Estrada for his service.
- c. Member Barnes noted the pedestrian beacon at 20th and Placentia is out.
- d. Member Huffman commented on his status within the Committee, and spoke favorably on the increased results in Active Transportation development.
- e. Chair Taboada thanked Member Estrada for his service. Mr. Taboada commented on upcoming Committee member term expirations and deadline to reapply on March 9. Mr. Taboada commented on upcoming Earth Day event at City Hall on April 22 from 10 a.m. – 1 p.m. Mr. Taboada inquired about Open Streets budget and Newport Boulevard at Industrial Way construction.
- f. Alternate Member Morse inquired about Committee Member application process and requested the inclusion of City Hall WiFi password on committee agenda.

9. CITY COUNCIL LIAISON COMMENTS (3 MINUTES EACH)

Council Member Reynolds thanked Member Estrada for his service. Ms. Reynolds thanked the Active Transportation Plan Ad Hoc Subcommittee for their presentation.

10. STAFF COMMENTS

- a. Public Works Director Raja Sethuraman thanked the Committee and Liaisons for their hard work.
- b. Transportation Services Manager Jennifer Rosales thanked committee members for their service.
- c. Active Transportation Coordinator Brett Atencio Thomas thanked everyone for their service.

11. NEXT MEETING – April 5, 2023

12. ADJOURNMENT

The meeting adjourned at 7:08 p.m.

Submitted by:



Ralph Taboada, Chair