

MOBILE HOME PARK ADVISORY COMMITTEE

**Meeting Minutes
January 18, 2023, 5:00 p.m.
Regular Meeting via Zoom Webinar**

CALL TO ORDER:

Chair Talley called the Mobile Home Park Advisory Committee meeting to order at 4:00 p.m. on January 18, 2023 via Zoom call.

ROLL CALL:

Members Present: Vickie Talley, Tony Dougher Leslie Chaney-Eames, Eileen Cirillo, and Joy Young. Collette McCall Craddolph, Wendy Leece

Members Absent: Maria Horton,

City Council Liaison Present: Arlis Reynolds

Staff Present: Economic and Development Services Director Jennifer Le, Principal Planner Phayvanh Nanthavongdouangsy, Grant Administrator Mikelle Daily, Management aid Amber Miranda, Neighborhood Improvement Manager Nate Robins, Administrative Assistant Anna Partida.

OLD BUSINESS:

1. Approval of minutes from previous meetings.

Discussion ensued on the December 8, 2022 Unapproved Meeting Minutes to be amend to reflect the discussion on State Housing and Community Development (HCD) Permit process.

MOTION: Vice Chair Cirillo a motion to approve minutes with corrections from the previous meeting. Seconded by Committee Member Tony Dougher.

Moved by Vice Chair Cirillo, seconded by Committee Member Tony Dougher

The motion carried by the following roll call vote:

Ayes: Vickie Talley, Eileen Cirillo, Leslie Chaney-Eames, Tony Dougher, Joy Young

Nays: None

Absent: Maria Horton, Collette McCall Craddolph, Wendy Leece

Abstained: None

Motion carried: 5-0

2. City Mobile Home Park Advisory Committee Website Update

UNOFFICIAL UNTIL APPROVED

Principal Planner Phayvanh Nanthavongdouangsy presented an update on the City's Mobile Home Park Advisory Committee website.

Committee members provided feedback on the website structure and suggested that the site includes information on how to participate in the future meetings. Committee members will provide staff additional suggestions and Top 5 Frequently Asked Questions; which will be discussed in the next meeting.

NEW BUSINESS:

1. Presentation of the City Assistance Programs

Mikelle Daily presented information on the City's assistance programs.

The Committee discussed trespassing and other illegal activities in mobile home parks and how to address it. Programs such as neighborhood watch programs in mobile home park communities, homelessness prevention, community outreach, and rental assistance programs were discussed.

2. Existing Informational Resources

Chair Talley presented information on Manufactured Housing Educational Trust.

Discussion ensued on who is qualified for the rental assistance program, what mobile home parks participate in the program, what qualifies someone as a "renter", what data is available for mobile home owners vs. mobile home renters in Costa Mesa, and providing the information in the presentation on the website.

Committee member Wendy Leece joined meeting at 4:30pm.

Committee member Collette McCall Craddolph joined meeting at 5:00pm.

Vice Chair Eileen Cirillo presented information on HCD Development Permit Guidelines.

PUBLIC COMMENTS:

No public comments

COMMITTEE MEMBER COMMENTS:

Committee Member Leece requested a list of all the mobile home parks in Costa Mesa to be put on the City's website. She also inquired about how residents of mobile homes receive their copies of the Mobile Home Residency laws.

UNOFFICIAL UNTIL APPROVED

Committee Member Tony Dougher stated that his mobile home park provided the updated pages of the Residency Laws, not the entire Residency Law from his park management.

Committee Member Colette Craddolph asked for clarification on who can receive the rental assistance. Chair Tally suggested she reach out to her personally for further information.

Committee Member Leslie Chaney-Eames suggested that a discussion on resolving residents' issues be put on the next agenda.

Committee Member Joy Young asked when the committee will be discussing the suggested website updates.

Council member Reynolds suggested that discussion on an outreach strategy to distribute information to mobile home residents on the next agenda.

Chair Talley summarized that the next agenda should include comments for the website, dispute resolution process and outreach to park residents and asked for vote.

The roll call vote for agenda items:

Ayes: Vickie Talley, Eileen Cirillo, Leslie Chaney-Eames, Tony Dougher, Joy Young, Collette McCall Craddolph, Wendy Leece

Nays: None

Absent: Maria Horton

Abstained: None

Motion carried: 7-0

ADJOURNMENT:

The Chair adjourned to the next scheduled meeting.