



## MINUTES OF THE REGULAR MEETING OF THE ACTIVE TRANSPORTATION COMMITTEE

December 7, 2022

These meeting minutes represent an “action minute” format. The Active Transportation Committee of the City of Costa Mesa, California met in a regular session at 4:00 p.m. on Wednesday, December 7, 2022.

### 1. CALL TO ORDER

Chair Ralph Taboada called the meeting to order at 4:07 p.m. via a City-organized virtual Zoom webinar.

### 2. ROLL CALL AND INTRODUCTIONS

Committee Members Present: Chair Ralph Taboada  
Vice Chair Bridget Gleason  
Member Andrew Barnes  
Member Richard Huffman II  
Member Flo Martin  
Member David Martinez  
Member Jennifer Vavra  
Member Jimmy Vivar  
Member Trace Yulie

Committee Members Absent: Member Bryan Estrada

Alternate Committee Members: Benjamin Lechler (absent)  
Robert Morse

City Council Liaison(s) Present: Council Member Arlis Reynolds

Newport-Mesa Unified School  
District Liaison/Representative: Vacant

Chamber of Commerce Liaison: Brent Stroll

Staff Present: Raja Sethuraman, Public Works Director  
Jennifer Rosales, Transportation Services Manager  
Brett Atencio Thomas, Active Transportation Coordinator

### **3. PUBLIC COMMENTS**

- a. Comment received from Cynthia McDonald on 405 Improvements Project and Fairview Bridge.

### **4. APPROVAL OF MINUTES**

- a. Regular Meeting on October 5, 2022
  1. Vice Chair Gleason moved to approve the October minutes. Motion seconded by Flo Martin.
  2. Discussion ensued. Chair Taboada suggested edits to Section C, Active Transportation Plan Implementation Subcommittee. Vice Chair Gleason accepted amendment to the motion to include Chair Taboada's edits.
  3. Motion passed unanimously.

### **5. OLD BUSINESS**

- a. Active Transportation Projects – Oral Staff Update
  1. Transportation Services Manager Jennifer Rosales provided an update on the West 19<sup>th</sup> Street Improvement Project, Placentia Avenue Active Transportation Improvements Project, and Pedestrian Signal and Crossing Projects. The construction bid results for these projects were discussed.
  2. Discussion ensued with Chair Taboada, Member Huffman, and Member Martinez making comments.
- b. Pedestrian Master Plan – PMP Subcommittee Draft Letter
  1. Member Barnes discussed the draft letter sent to committee and linked to the agenda regarding the PMP Subcommittee's recommendations. Member Barnes suggested three conditions to recommend to Planning Commission for approval of Pedestrian Master Plan. Chair Taboada and Member Martin commented on the draft letter.
  2. Member Huffman commented on limited resources to implement PMP.
  3. Discussion ensued with Chair Taboada, Member Barnes, and Member Martin making comments.
  4. Public comment was opened for this item:
    - Cynthia McDonald expressed concern regarding the Pedestrian Master Plan scope.
  5. Public Works Director Sethuraman provided an update on the pipeline of current projects.
  6. Member Martinez moved to send the draft letter to Planning Commission with modifications to Item 1 and Item 2 in the draft letter as outlined by Member Barnes. Member Barnes seconded.
  7. Motion passed (6 yes, 2 abstain).

### **6. NEW BUSINESS**

- a. Economic Growth Subcommittee updates
  1. Member Vavra presented local business needs surrounding bicycling

including potential bicycling incentives, and mapping.

2. Member Barnes provided updates on bicycle safety, and theft prevention by businesses.
3. Discussion ensued with Council Member Reynolds, Chair Taboada, and Member Martinez making comments

**7. SUBCOMMITTEE REPORTS (2 MINUTES EACH)**

- a. Active Transportation Committee
  1. Chair Taboada discussed desired timelines for committee activities and future ATP project prioritization.
  2. Discussion ensued with Chair Taboada, Member Martinez, and Member Huffman making comments.
- b. Government Regulatory/Grants
  1. Vice Chair Gleason commented that the subcommittee would be updating the committee on pending new legislation.
  2. Chair Taboada commented that the Subcommittee reviewed City ordinances concerning bicycling and walking.
- c. Open Streets
  1. Chair Taboada presented a concept for an outreach questionnaire.
  2. Discussion ensued with Chair Taboada, Member Huffman, and Chamber of Commerce Liaison Stoll providing comments.
- d. Pedestrian Master Plan Implementation
  1. Member Martinez commented on Pedestrian Master Plan and desire to have Safe Routes to School maps on NMUSD school websites.
- e. Public Outreach
  1. Andrew Barnes provided update on public outreach flier concept for projects.
  2. Discussion ensued with Public Works Director Sethuraman, Councilmember Reynolds, Transportation Services Manager Rosales, and Chair Taboada making comments.

**8. COMMITTEE MEMBER COMMENTS (3 MINUTES EACH)**

- a. Member Martin commented on missing crosswalk legs throughout City and providing comments at City Council.
- b. Member Martinez announced weekly Lillördag Bike Ride and new OCTA Board of Directors.
- c. Member Vavra thanked the Committee for the progress and discussed holiday bike rides.
- d. Member Vivar thanked Committee for productive year.
- e. Member Yulie appreciates the Committee and civic engagement.

- f. Chair Taboada thanked staff and Committee members. Mr. Taboada commented on his attendance at CicLAvia Heart of LA in Los Angeles with Member Yulie and Orange County Wheelmen assembling bikes for a giveaway.

**9. CITY COUNCIL LIAISON COMMENTS (3 MINUTES EACH)**

Council Member Reynolds thanked committee members for their work and announced December 17 bike ride with Christmas caroling.

**10. STAFF COMMENTS**

- a. Public Works Director Sethuraman announced construction on Industrial and Newport, and provide construction updates on Woodland and Tustin crosswalk, and Wilson paving projects.
- b. Transportation Services Manager Jennifer Rosales wished everyone a safe and happy holidays.
- c. Active Transportation Coordinator Brett Atencio Thomas thanked Committee members for a very fruitful first year with the City, and thanked them for all of the hard work and progress.

**11. NEXT MEETING**

The next regular committee meeting is January 4, 2023.

**12. ADJOURNMENT**

The meeting adjourned at 5:54 p.m.

Submitted by:                     *RW Taboada*                      
Ralph Taboada, Chair