

## **MOBILE HOME PARK ADVISORY COMMITTEE**

### **Meeting Minutes December 08, 2022, 5:00 p.m. Regular Meeting via Zoom Webinar**

#### **CALL TO ORDER:**

Chair Talley called the Mobile Home Park Advisory Committee meeting to order at 5:08 p.m. on December 8, 2022 via Zoom call.

#### **ROLL CALL:**

**Members Present:** Vickie Talley, Maria Horton, Leslie Chaney-Eames, Eileen Cirillo, Collette McCall Craddolph, Wendy Leece, and Joy Young.

**Members Absent:** Tony Dougher

**City Council Liaison Present:** Arlis Reynolds

**Staff Present:** Economic and Development Services Director Jennifer Le, Principal Planner Phayvanh Nanthavongdouangsy, Administrative Assistant Anna Partida.

#### **PUBLIC COMMENTS:**

Chair Talley called for Public Comments.

One written public comment was provided to the committee and made a part of the record. The comment was regarding the status of the pending update to the Playport Mobile Home Park's rules and regulations. Committee Member Maria Horton stated she will get the comment to the correct party to respond immediately. Chair Talley asked that Committee Member Horton provide an update at the next committee meeting.

#### **INTRODUCTION OF CHAIR AND VICE CHAIR:**

Economic and Development Services Director Jennifer Le introduced Vickie Talley as Chair and Eileen Cirillo as Vice Chair. Ms. Le stated they will hold those positions until spring of 2023.

#### **OLD BUSINESS:**

Approval of minutes from previous meetings.

**MOTION:** Committee Member Maria Horton made a motion to approve minutes from the previous meeting. Seconded by Vice Chair Eileen Cirillo.

**Moved by Committee Member Maria Horton, seconded by Vice Chair Cirillo**

The motion carried by the following roll call vote:

Ayes: Vickie Talley, Eileen Cirillo, Joy Young, Maria Horton,  
Nays: None  
Absent: Tony Dougher  
Abstained: Wendy Leece, Leslie Chaney-Eames  
Motion carried: 4-0

**NEW BUSINESS:**

- a. Introduction of Committee Members and Staff.
- b. Ms. Le gave an overview of the purpose and objectives of the Committee, noting that the Committee was formed in order to facilitate communication between the City staff, mobile home park owners, and mobile home residents. At the time of formation, the Council directed that rent control policy discussions were not within the committee's purview.
- c. Staff presentation re: the City's Zoning Code, Housing Element, and General Plan policies.

Staff provided a brief presentation. Committee Member Craddolph commented on parking issues on Wilson Street. Council Member Reynolds provided feedback on the Wilson Street parking issues and provided information regarding the City Council's recent decisions regarding the City's permit parking program. Chair Talley asked for clarity on who can have a parking permit on Wilson Street. Committee member Chaney-Eames commented on mobile home parks being in industrial areas and the rezoning of the parks to a Residential Zone. Ms. Le gave brief description of the different Zoning Districts in the City and which zoning districts included mobile home parks as an allowable use. Chair Talley asked about the CDBG program fund and requirements to qualify.

- d. City website update.  
Staff provided a brief presentation regarding the City's efforts to launch an updated website and opportunities for including informational resources for mobile home residents online. Discussion between Members and staff included support for updating information and providing links to various services on the City's website to better serve mobile home residents.
- e. Confirm Meeting Schedule for 2023.  
Tentatively scheduled two future meeting for January 18, 2023 and April 19, 2023 at 4:00pm via Zoom.

Chair Talley reopened Public Comment.

**PUBLIC COMMENTS:**

Jay Humphry, resident, commented on the meeting times, and Measure K and its effects on mobile home parks.

The Chair closed public comment.

#### **COMMITTEE MEMBER COMMENTS:**

Committee Member Chaney-Eames commented on the start time for future meetings and the work schedule of the public.

Council Member Reynolds stated mobile home parks will not be impacted by Measure K. She discussed the possibility of an annual survey to go out to mobile home residents on issues affecting them.

Committee Member Horton stated she was pleased that the staff was reaching out to the committee for suggestions on updating the City's website.

Committee Member Young suggested that public comments happen after 5:00 p.m. due to the public's work schedule.

Chair Talley asked the next meeting agenda to include a review of the Manufactured Housing Educational Trust for subsidy program. She also suggested members to put together a list of resources they know of for mobile home residents.

Committee Member Leece commented on other cities mobile home park conversion ordinances and suggested staff to provide an introduction on a conversion ordinance and how it would affect residents if a park were sold.

Council Member Reynolds suggested that the next meeting focus on understanding the needs and ideas mobile home residents have regarding quality of life.

#### **ADJOURNMENT:**

The Chair adjourned to the next scheduled meeting at 7:12 p.m.