



## MINUTES OF THE REGULAR MEETING OF THE ACTIVE TRANSPORTATION COMMITTEE

May 4, 2022

These meeting minutes represent an “action minute” format. The Active Transportation Committee of the City of Costa Mesa, California met in a regular session at 4:00 p.m. on Wednesday, May 4, 2022.

### 1. CALL TO ORDER

Transportation Services Manager Jennifer Rosales called the meeting to order at 4:01 p.m. via a City-organized virtual Zoom webinar.

### 2. ROLL CALL AND INTRODUCTIONS

Committee Members Present:

Chair Ralph Taboada  
Vice Chair Bridget Gleason  
Member Andrew Barnes  
Member Bryan Estrada  
Member Richard Huffman II  
Member Flo Martin  
Member David Martinez  
Member Trace Yulie  
Member Jennifer Vavra  
Member Jimmy Vivar  
Member Emily Webb

Alternate Committee Members:

Benjamin Lechler (not present)

Chamber of Commerce Liaison:

Brent Stoll

Newport-Mesa Unified School  
District Liaison:

Dr. Kirk Bauermeister (not present)

City Council Liaison(s) present:

Arlis Reynolds, Council Member

Staff Present:

Raja Sethuraman, Public Services Director  
Jennifer Rosales, Transportation Services Manager  
Brett Atencio Thomas, Active Transportation  
Coordinator  
Ramin Nikoui, Associate Engineer

Per the procedure and criteria provided by the City Clerk’s office, Alternate Member Richard Huffman to fill remaining term of Committee Member vacancy and the roster revised to reflect Richard Huffman as a Committee Member.

### **3. ELECTION OF CHAIR AND VICE CHAIR**

1. Member Flo Martin nominated Member Ralph Taboada for Chair, Member Bryan Estrada seconded. Motion carried unanimously.
2. Member Bryan Estrada nominated Member Flo Martin for Vice Chair, who declined nomination. Chair Ralph Taboada nominated Member Bridget Gleason for Vice Chair, and Member Richard Huffman seconded. Motion carried unanimously.

### **4. PUBLIC COMMENTS**

None.

### **5. APPROVAL OF MINUTES**

- a. Meeting on April 6, 2022
  1. Moved/Second: Member Martin, Member Huffman.
    - i. Member Martinez commented to change the committee name on page one of the minutes to Active Transportation Committee.
  2. Minutes approved with Mr. Martinez edits: 9 yes, 2 abstain.

### **6. NEW BUSINESS**

- a. Local Road Safety Plan (LRSP)
  1. Transportation Services Manager Jennifer Rosales introduced the LRSP project team and Kimley Horn, consultant.
  2. Mr. Darryl DePencier, consultant project manager, provided an update and presentation of the draft LRSP.
    - i. Member Martinez spoke on clear zone, LPIs, the result of speed on safety, consolidated driveways, additional crosswalk legs, traffic circle at Hamilton/Thurin, and flashing stop signs.
    - ii. Member Barnes thanked Mr. DePencier for the presentation. Asked about speed cushions.
    - iii. Member Martin thanked Mr. DePencier for inclusion of crosswalk legs in LRSP. Member Martin asked about Costa Mesa PD participation in LRSP process.
      1. Ms. Rosales confirmed Costa Mesa PD participation in plan development and received LRSP.
    - iv. Member Vivar spoke about electric bicycle enforcement and ADA infrastructure.
    - v. Chair Taboada inquired about driver behavior and roadway design.
    - vi. Ms. Rosales reviewed next steps and HSIP funding process.

### **7. OLD BUSINESS**

- a. Active Transportation Projects - Staff Update
  - a. Transportation Services team will send ATP update to team for review this week.

- b. Bike to School Days on May 4 and 11
  - a. Active Transportation Coordinator Brett Atencio Thomas reviewed status of May Bike to School Day events and provided presentation of the schools on May 4.
    - i. Discussion ensued on larger than anticipated turnout at Kaiser and Woodland Elementary Schools.
  
- c. Active Transportation Plan (ATP) Implementation Subcommittee Prioritization
  - a. ATP Subcommittee Prioritization List and Draft Letter to Council was sent to Committee. Chair Taboada reviewed proposed subcommittee prioritization list for active transportation projects and draft letter. Chair Taboada reviewed Committee's top three Class II, III, and IV projects. Chair Taboada opened it up to questions.
    - i. Member Barnes asked about Adams Avenue.
      - 1. Mr. Thomas mentioned current ATP Application for this segment to be submitted by City on June 15.
    - ii. Member Taboada inquired about funding for Class II, III, and IV projects and for Class III signage that is next highest on subcommittee's project priorities..
      - 1. Mr. Sethuraman reviewed costs of Placentia Avenue and Class II, III, and IV prioritization at the City.
    - iii. Member Vavra asked for clarification on funding in relation to prioritization.
      - 1. Chair Taboada clarified.
    - iv. Member Estrada asked for clarifications on tabs in ATP Subcommittee prioritization.
      - 1. Chair Taboada clarified.
    - v. Member Estrada made a motion to send letter and ATP prioritization to Council, Chair Taboada seconded.
      - 1. Member Barnes spoke to suggested editorial comments.
    - vi. Member Martin called for vote.
      - 1. Motion passed, 10 yes, 1 abstain.

## **8. SUBCOMMITTEE REPORTS (2 MINUTES EACH)**

- a. Public Outreach
 

Subcommittee met on April 12 to discuss Earth Day booth, and outreach to Board of Trustees at NMUSD regarding Safe Routes to School.
  
- b. Government Regulatory/Grants
 

None.
  
- c. Safe Routes and Accessibility
 

None.

- d. Economic Growth  
None.
- e. Mobility Share  
None.
- f. Walk Audits  
None.
- g. Open Streets  
Subcommittee met to discuss potential routes.
- h. Active Transportation Plan Implementation Report presented during Old Business agenda item.
- i. Subcommittee appointments moved to the next regular committee meeting.

**9. COMMITTEE MEMBER COMMENTS (3 MINUTES EACH)**

Member Martin outlined absence policy for committees.

Council Member Reynolds discussed bringing subcommittee alignment with Council priorities/staff working tasks and potential consolidation.

Chair Taboada thanked the Committee for their support and mentioned the opportunities and challenges of electric bikes.

Member Yulie mentioned Bike UCI program, WhimCycle.

Member Barnes thanked everyone for the introduction to the Committee, spoke to current bills in the State Legislature, and inquired about the Committee's March 10 letter.

Member Martinez announced Bike Month, and suggested committee members to review prior City Active Transportation related plans on the Committee's Webpage.

Member Estrada welcomed all new Committee Members, and spoke to Paularino Channel.

**10. CITY COUNCIL LIAISON COMMENTS (3 MINUTES EACH)**

Council Member Reynolds thanked the Committee and welcomed new members. Ms. Reynolds announced upcoming Bike Rodeo at Victoria Elementary and spoke to future potential expansion in Costa Mesa. Ms. Reynolds spoke to need to bring meetings in to time efficiency.

**11. STAFF COMMENTS**

Public Services Director Sethuraman thanked Member Flo Martin for her dedication and comments at Council.

Active Transportation Manager Rosales thanked committee members and provided update on Pedestrian Master Plan public meeting. Ms. Rosales asked the Committee Members to send their comments on LRSP by Friday May 13 in order to provide ample time to send to consultant. Ms. Rosales requested comments from members for the PMP by June 1.

Active Transportation Coordinator Thomas thanked the Committee and congratulated the new Chair and Vice Chair. Mr. Thomas announced Bike Month.

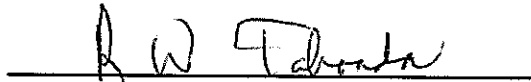
**12. NEXT MEETING**

The next meeting will be held on Wednesday, June 1 at 4:00 PM.

**13. ADJOURNMENT**

The meeting adjourned at 6:17 p.m.

**Submitted by:**

A handwritten signature in black ink, appearing to read "R W Taboada", is written over a solid horizontal line.

Ralph Taboada, Chair