
**MEETING MINUTES
COSTA MESA FOUNDATION
AUGUST 9, 2022**

VIA ZOOM WEBINAR, 6:00 P.M. MEETING

1. CALL TO ORDER

TIME: 6:01 pm

2. ROLL CALL

Board Members:

Associate Members:

City Staff:

- Andrew Nielson
- Dana Wardrop
- Dean Abernathy
- JoJo Crowley
- Kara Lent
- Kendra Fisher
- Laura Marroquin
- Linda Tenno
- Mary Fewel
- Mike Carey
- Nichole Scott

- Lea Lowe
- Lisa Schultz

- Ashley Thomas
- Monique Villasenor
- Francine Jimenez
- Laura Fautua
- Laurette Garner

3. PUBLIC COMMENTS – (Comments are limited to 3 minutes, or as otherwise directed)

No public comments.

4. APPROVAL OF THE MINUTES OF THE JULY 12, 2022, MEETING

PRESENTER: JoJo Crowley ▾

SUMMARY: JoJo had sent out the minutes of the JULY 12, 2022 meeting for the board to review. Under the Financial Report please change secretary to Treasurer. Also change it from April Financial Report to May Financial Report. Change next meeting date to August 9, 2022.

MOTION: Approve the minutes of the JULY 12, 2022 meeting.

MOVED: Mary Fewel ▾

SECOND: Linda Tenno ▾

AYES: 8

NAYS: 0

MOTION CARRIED: 8-0

5. MONTHLY REPORT

a. Financial Report (Mary)

PRESENTER: Mary Fewel ▾

SUMMARY: The treasurer presents our financial report as of JUNE 30, 2022. Our main accounts have the following balances:

217105 CONCERTS IN THE PARK DONATIONS BALANCE:	\$56,253.46 (+37,583.72)
217127 COMMUNITY GRANTS PROGRAM BALANCE:	\$5,669.64
217201 GENERAL DONATIONS BALANCE:	\$457.24

We are still waiting for a check request from Andrew for the Woman's Journey Foundation. That will take \$1,500 off from our Grants account. Annual Insurance of \$1,600 was due. Jeannie transferred money from concerts account to cover that cost.

6. OLD BUSINESS

a. Subcommittee Reports

i. Concerts In The Park - Mike

PRESENTER: Mike Carey ▾

SUMMARY: No report was made.

ii. Sponsorship - Mary

PRESENTER: Mary Fewel ▾

SUMMARY: We have received \$15,000 from the City of Costa Mesa. We are still waiting for the \$5,000 from Katrina Foley, \$1,250 from Orange Coast College, and \$2,500 from the LA Chargers.

iii. Beer & Wine - Nicki And Jojo

PRESENTER: Nichole Scott ▾

SUMMARY: The numbers for the Beer and Wine Garden speak for themselves. We did an awesome job each week thanks to the combined efforts of Nicki, JoJo, the Foundation, its In-Kind Sponsors, and all of the volunteers.

iv. Volunteer - Kara

PRESENTER: Kara Lent ▾

SUMMARY: Kara would like to make sure that next year we can continue to acquire more volunteer groups so that we can even allow teams of volunteers to offer breaks to the other volunteers. The Board. The subcommittee has worked on figuring out what amounts to give to each volunteer group based on the helpfulness of the group. A total of \$17,500 will be awarded in grants to our Volunteers based on amounts proposed by JoJo, Mary, and Kara. Kara needs to send Mary W9 info from all Volunteer groups for whom we do not have said W9's yet. Our Award Night will most likely be a Wednesday Evening in September. Tuesdays are difficult for Kara. Kara is speaking to Dick Church's. Look out for an invitation for the second or third week in September. JoJo is in correspondence with Ally from Neat Coffee. Kendra is close with Ally and will speak with her. Kendra to give Kara Ally's contact info.

MOTION: Approve awarding the volunteer groups \$17,500 accordingly:

(see next page)

Costa Mesa Police Explorers Post 198	\$ 1,500
Estancia High School Cheer	\$ 500
Estancia Football	\$ 2,500
Lutheran Church of the Resurrection (HB)	\$ 500
MESAC	\$ 2,500
OCC - Architecture Club	\$ 2,000
OCC - Circle K	\$ 1,000
OCC - PTK	\$ 2,500
Robyn's Nest	\$ 2,000
Trellis/Love Costa Mesa	\$ 1,500
Whittier Elementary PTA	\$ 500
Women's Journey Foundation	\$ 500
Total	\$ 17,500

MOVED: Mary Fewel ▾

SECOND: Linda Tenno ▾

AYES: 8

NAYS: 0

MOTION CARRIED: 8-0

v. Grants - Andrew

PRESENTER: Andrew Nielson ▾

SUMMARY: No report was made.

b. Grants Program

i. Grant #1 - Power of One Foundation

PRESENTER: JoJo

SUMMARY: Shawnee Witt of the Power of One Foundation is requesting a \$2500 grant to help support their efforts for the “Trunk or Treat 2022” - Free Holiday Community Event. This will be the third annual event for Halloween and will take place at Ikea of Costa Mesa. There will be several activity booths and over 15 decorated car trunks filled with candy. There will be a DJ emceeing this family friendly event. Last year they estimated that over 1500



community members were served through this free event. The event will take place in October with a date to be determined from 4 pm - 7 pm.

AMOUNT REQUESTED: \$ 2,500.00
MOTION: Grant \$1,500 to Shawnee Witt of the Power of One Foundation.
MOVED: Mary Fewel ▾
SECOND: Linda Tenno ▾
AYES: 8
NAYS: 0
MOTION CARRIED: 8-0

7. NEW BUSINESS

a. Authorize CITP Expenses (including "Grant Night") - Mary

PRESENTER: Mary Fewel ▾
SUMMARY: The Board approves all 2022 Concerts in the Park expenses that were handed in by directors and that were signed by the executive Board Members via DocuSign.
MOTION: Approve all Concerts in the Park expenses.
MOVED: Mary Fewel ▾
SECOND: Kara Lent ▾
AYES: 8
NAYS: 0
MOTION CARRIED: 8-0
SUMMARY: The Board now needs to discuss how much money needs to be transferred from our Concerts in the Park account into our Grants account.
MOTION: Transfer \$15,000 from our Concerts in the Park account into our Grants account.

MOVED: Mary Fewel ▾

SECOND: Kara Lent ▾

AYES: 8

NAYS: 0

MOTION CARRIED: 8-0

b. National Night Out - Lisa

PRESENTER: Lisa Schultz ▾

SUMMARY: "National Night Out" is an annual event that occurs every August 2. Costa Mesa had their National Night Out event last week. Lisa notes that the Foundation should think about having a community booth at this event to help promote the Costa Mesa Foundation.

c. Additional Fundraiser Ideas - Lisa

PRESENTER: Lisa Schultz ▾

SUMMARY: Lisa would like the Board to begin to think about doing another small fundraising event in addition to the Concerts in the Park. The Concerts in the Park has been such a success for us that we can potentially do another simple event that doesn't take too much work during our Concerts in the Park off season. Kara agrees that we could potentially do a small community event in the fall of each year.

d. Frequency of CMF Meetings - JoJo

PRESENTER: JoJo Crowley ▾

SUMMARY: JoJo would like to have the Board meet less frequently. In doing so the Board can have more time in between meetings to have subcommittees meet, discuss, make decisions, and eventually report their findings at the next official meeting. At the moment the Board meets monthly which doesn't give much time for all subcommittees to meet in between. The Board used to always meet bi-monthly.

MOTION: The board will meet every other month or up to six months based on a schedule that will be determined in January.

MOVED: Kara Lent ▾

SECOND: Dean Abernathy -
AYES: 8
NAYS: 0
MOTION CARRIED: 8-0

e. Vote in Mary Kay - JoJo

PRESENTER: JoJo Crowley -

SUMMARY: Mary Kay has applied to be a director in the Costa Mesa Foundation. JoJo was unable to send Mary Kay's completed application to the Board in time for tonight's meeting. Mary thinks that voting in a member without the Board having enough time to review an application can set a bad precedent for future applicants. All members agree. All members greatly enjoy Mary Kay and would like to vote her in but a review must occur before voting.

MOTION: Vote on Mary Kay's membership at the next meeting so that the Board can have enough time to process applications.

MOVED: Mary Fewel -

SECOND: Linda Tenno -

AYES: 7

NAYS: 1

MOTION CARRIED: 7-1

8. CORRESPONDENCE

Lisa reports that she heard that the Redneck Rodeo also did not behave well at their recent Concert in the Park performance in the city of Rancho Santa Margarita. They had 4 bottles of wine on stage and had young attendees up on stage. Lisa proposes that we communicate with other cities about their behavior. Francine says that Monique should have already communicated with another city about this issue based on our previous meeting with the city. Francine to follow up on Monique's correspondence. Lisa proposes that we stipulate in our band contracts that only the band and stage hands can be allowed on stage for liability issues. Mary reminds us that Concert Share is the event in La Mirada where we can see different bands who can potentially play at cities' Concerts in the Park.

9. FOUNDATION MEMBER COMMENTS - (Comments are limited to 3 minutes, or as otherwise directed)

JoJo reports that Andrew would like to transfer into becoming an Associate Member. Andrew has been very busy with his new business pursuits, his family, and his home. He feels that he cannot adequately allocate time to the Foundation and would rather not hinder the Board in any way. Andrew emphasizes that he still wants to be a part of the Costa Mesa Foundation but with less responsibility. The Board unanimously agrees that they will miss having Andrew's insights. The Board would also like to point out that Andrew has done a magnificent job as Grant Lead. He will be hard to replace. Lisa would like to say that she feels that JoJo has done an awesome job this year and that it is so good to see Nicki in good health.

10. ADJOURNMENT

TIME: 6:59 PM

NEXT REGULAR MEETING: SEPTEMBER 6, 2022 ., Via Zoom Webinar