

**AMENDMENT NUMBER TWO
TO PROFESSIONAL SERVICES AGREEMENT
WITH
SUNSET DETECTIVES**

This Amendment Number Two ("Amendment") is made and entered into this 19th day of May, 2022 ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and SUNSET DETECTIVES, a California corporation ("Consultant").

WHEREAS, City and Consultant entered into an agreement on May 20, 2020 for Consultant to provide background investigation services on an as-needed basis (the "Agreement"); and

WHEREAS, Section 4.1 of the Agreement provides for a term of one (1) year, with the option to extend the Agreement for four (4) additional one (1) year periods; and

WHEREAS, City and Consultant extended the term of the Agreement through May 19, 2022, through Amendment Number One to the Agreement, dated May 19, 2021; and

WHEREAS, City and Consultant now desire to extend the term for one (1) additional year, through May 19, 2023; and

WHEREAS, City and Consultant further desire to amend Consultant's fee schedule as set forth herein.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The term of the Agreement shall be extended through May 19, 2023.
2. The fee schedule set forth in Exhibit C of the Agreement shall be deleted and its entirety and replaced with the revised fee schedule attached hereto as Exhibit "A."
3. Consultant shall be paid in accordance with the revised fee schedule attached hereto as Exhibit A.
4. All terms not defined herein shall have the same meaning and use as set forth in the Agreement.
5. All other terms, conditions, and provisions of the Agreement shall remain in full force and effect.
6. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

[Signature page follows.]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first written above.

CITY OF COSTA MESA

Jon Anderson H
City Manager

Date: 6/02/2022

CONSULTANT

Leo Arnold
Signature

Date: 05-18-2022

LEO ARNOLD OWNER/INVESTIGATOR
Name and Title

ATTEST:

Brenda Green 6/3/2022
City Clerk



APPROVED AS TO FORM:

Timothy Hill Barlow
City Attorney

Date: 6/2/22

APPROVED AS TO INSURANCE:

Ruf
Risk Management

Date: 5/30/22

APPROVED AS TO CONTENT:

Kelle
Project Manager

Date: 5/31/22


DEPARTMENTAL APPROVAL:



Human Resources Manager

Date: 5/31/22

APPROVED AS TO PURCHASING:



Finance Director

Date: May 23, 2022

EXHIBIT A
REVISED FEE SCHEDULE



SUNSET DETECTIVES

P.I. License #23936

"Professional and Confidential"

March 23, 2022

City of Costa Mesa
77 Fair Drive
Costa Mesa, CA 92626

RE: Cost Proposal – Background Investigation – Consulting Services

We are requesting to adjust the fee for services rendered by Sunset Detectives for pre-employment background investigations.

- The cost per completed background investigation will be \$1500.00 per case for all sworn and non-sworn investigations.
- In the event that the investigation is suspended and was worked on less than 12 hours, the agency will be billed an hourly rate of \$50.00. Time beyond the 12 hours will be discussed with your personnel to determine a fair wage.
- Local travel mileage costs are included in the flat rate. Jurisdictions for local travel include all of Los Angeles County, Orange County, San Diego County areas west of El Centro, Riverside County west of Palm Springs and San Bernardino County, south of Victorville. Mileage outside of the local jurisdictions are billed at .58 per mile.
- The City of Costa Mesa will approve, prior to any scheduling commitments, any extended travel or overnight stays necessary. These items will be billed at only face value of the travel expense and submitted for reimbursement at the time of service.
- In the event that the investigation discovers information that might disqualify an applicant from your process, you will immediately be contacted and informed of those issues.
- Each background investigation will be completed within 30-45 days (with exception of any major issues or pre-approved travel). Our goal is to complete the investigations as close to 30 days as possible. Applicants will be investigated in the same manner for all agency positions as they would for a police officer position.

Thank you for your consideration.

Sincerely,

Leo Arnold

Leo Arnold
Background Investigator/Owner
Sunset Detectives
PI License #23936
562.254.7157

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