

**CITY OF COSTA MESA
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Costa Mesa City Council at the regular meeting on **Tuesday, June 1, 2021 at 7:00 P.M.**, or as soon as possible thereafter, via Zoom webinar, to consider a resolution establishing and adopting fees and service charges related to cannabis business permits and conditional use permits pursuant to Chapter VI of Title 9 and Article 21 of Chapter IX of Title 13 of the Costa Mesa Municipal Code. Pursuant to Government Code section 66016, data indicating the estimated costs required to provide the service for which these fees or service charges are levied and the revenue sources anticipated to provide the service will be made available on or before May 21, 2021. Copies of this data can be obtained during normal business hours at City Hall, 1st floor, City Clerk's office, 77 Fair Drive, Costa Mesa and on the City's website at <http://costamesaca.gov>

Public Comments:

Zoom Webinar: Information to sign in will be provided on the agenda. Members of the public who wish to make a comment may submit your public comment via email to the City Clerk at cityclerk@costamesaca.gov and they will be provided to the City Council, made available to the public, and will be part of the meeting record. Any written communications, photos, or other materials for copying and distribution to the City Council that are 10 pages or less, can be e-mailed to cityclerk@costamesaca.gov, submitted to the City Clerk's Office on a flash drive, or mailed to the City Clerk's Office. Kindly submit materials to the City Clerk **AS EARLY AS POSSIBLE, BUT NO LATER THAN 12:00 p.m.** on the day of the hearing, **June 1, 2021**. All materials, pictures, PowerPoints, and videos submitted for display at a public meeting must be previously reviewed by staff to verify appropriateness for general audiences. No links to YouTube videos or other streaming services will be accepted, a direct video file will need to be emailed to staff prior to each meeting in order to minimize complications and to play the video without delay. The video must be one of the following formats, .mp4, .mov or .wmv. Only one file may be included per speaker for public comments. Please note that materials submitted by the public that are deemed appropriate for general audiences will not be redacted in any way and will be posted online as submitted, including any personal contact information. For further assistance, contact the City Clerk's Office at (714) 754-5225. The City Council agenda and related documents may also be viewed on the City's website at <http://costamesaca.gov>, 72 hours prior to the public hearing date. **IF THE AFOREMENTIONED ACTION IS CHALLENGED IN COURT**, the challenge may be limited to only those issues raised at the public hearing described in the notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

Brenda Green, City Clerk, City of Costa Mesa
Published May 21, 2021

City of Costa Mesa
 User and Regulatory Fee Study
 Cost of Service Calculation

| Fee Description | | Service Time Estimate | | | | | |
|---|---|-----------------------|-----------------------|------|--------------------------|--------------------|-------|
| | | Planning | Community Improvement | Bldg | Public Svcs & Transp'rtn | Safety - Fire / PD | Total |
| <u>Conditional Use Permit</u> | | | | | | | |
| 1 | Conditional Use Permit - Measure X Facility | 80.0 | 4.0 | 1.0 | 1.0 | 16.0 | 102.0 |
| 2 | Conditional Use Permit - Measure Q Facility | 74.0 | 4.0 | 1.0 | 1.0 | 4.0 | 84.0 |
| <u>Marijuana Business Permit - Initial Application</u> | | | | | | | |
| 3 | Measure X Facility | | 112.0 | | | 8.0 | 120.0 |
| 4 | Measure Q Facility | | 112.0 | | | 4.0 | 116.0 |
| <u>Marijuana Business Permit - Renewal Application</u> | | | | | | | |
| 5 | Measure X Facility | | 100.0 | | | 8.0 | 108.0 |
| 6 | Measure Q Facility | | 100.0 | | | 4.0 | 104.0 |
| <u>Marijuana Business Permit Modification - Major</u> | | | | | | | |
| 7 | Measure X Facility | | 7.0 | | | | 7.0 |
| 8 | Measure Q Facility | | 7.0 | | | | 7.0 |
| <u>Marijuana Business Permit Modification - Minor</u> | | | | | | | |
| 9 | Measure X Facility | | 3.5 | | | | 3.5 |
| 10 | Measure Q Facility | | 3.5 | | | | 3.5 |
| <u>Marijuana Business Permit - Employee Badge</u> | | | | | | | |
| 11 | Measure X Facility | | 3.5 | | | 0.5 | 4.0 |
| 12 | Measure Q Facility | | 3.5 | | | 0.5 | 4.0 |

City of Costa Mesa
 User and Regulatory Fee Study
 Cost of Service Calculation

| Fee Description | | Cost of Service = (Hourly Billing Rate * Service Time) | | | | | | Total | |
|---|---|--|-----------------------|-------|--------------------------|--------------------|----------|---------|----------------|
| | | \$181 | \$157 | \$171 | \$158 | \$162 | | | |
| | | Planning | Community Improvement | Bldg | Public Svcs & Transp'rtn | Safety - Fire / PD | Subtotal | | Discrete Costs |
| <u>Conditional Use Permit</u> | | | | | | | | | |
| 1 | Conditional Use Permit - Measure X Facility | \$14,480 | \$628 | \$171 | \$158 | \$2,592 | \$18,029 | \$3,500 | \$21,529 |
| 2 | Conditional Use Permit - Measure Q Facility | \$13,394 | \$628 | \$171 | \$158 | \$648 | \$14,999 | \$3,500 | \$18,499 |
| <u>Marijuana Business Permit - Initial Application</u> | | | | | | | | | |
| 3 | Measure X Facility | \$0 | \$17,584 | \$0 | \$0 | \$1,296 | \$18,880 | \$1,500 | \$20,380 |
| 4 | Measure Q Facility | \$0 | \$17,584 | \$0 | \$0 | \$648 | \$18,232 | \$1,500 | \$19,732 |
| <u>Marijuana Business Permit - Renewal Application</u> | | | | | | | | | |
| 5 | Measure X Facility | \$0 | \$15,700 | \$0 | \$0 | \$1,296 | \$16,996 | | \$16,996 |
| 6 | Measure Q Facility | \$0 | \$15,700 | \$0 | \$0 | \$648 | \$16,348 | | \$16,348 |
| <u>Marijuana Business Permit Modification - Major</u> | | | | | | | | | |
| 7 | Measure X Facility | \$0 | \$1,099 | \$0 | \$0 | \$0 | \$1,099 | \$2,000 | \$3,099 |
| 8 | Measure Q Facility | \$0 | \$1,099 | \$0 | \$0 | \$0 | \$1,099 | \$2,000 | \$3,099 |
| <u>Marijuana Business Permit Modification - Minor</u> | | | | | | | | | |
| 9 | Measure X Facility | \$0 | \$550 | \$0 | \$0 | \$0 | \$550 | \$750 | \$1,300 |
| 10 | Measure Q Facility | \$0 | \$550 | \$0 | \$0 | \$0 | \$550 | \$750 | \$1,300 |
| <u>Marijuana Business Permit - Employee Badge</u> | | | | | | | | | |
| 11 | Measure X Facility | \$0 | \$550 | \$0 | \$0 | \$81 | \$631 | | \$631 |
| 12 | Measure Q Facility | \$0 | \$550 | \$0 | \$0 | \$81 | \$631 | | \$631 |

City of Costa Mesa
 User and Regulatory Fee Study
 Cost of Service Calculation

| Fee Description | | Proposed Fees & Cost Recovery | | | | | | Frequency |
|---|---|-------------------------------|--------------|---------------|----------------------|--|-----------------------------------|-------------------|
| | | Fee Structure | Proposed Fee | Cost Recovery | Target Annual Volume | Revenue Analysis at Full Cost Recovery | Revenue Analysis at Proposed Fees | |
| <u>Conditional Use Permit</u> | | | | | | | | |
| 1 | Conditional Use Permit - Measure X Facility | Fixed | \$21,529 | 100% | 2 | \$43,058 | \$43,058 | \$0 |
| 2 | Conditional Use Permit - Measure Q Facility | Fixed | \$18,499 | 100% | 15 | \$277,485 | \$277,485 | \$0 |
| <u>Marijuana Business Permit - Initial Application</u> | | | | | | | | |
| 3 | Measure X Facility | Fixed | \$20,380 | 100% | 2 | \$40,760 | \$40,760 | \$0 |
| 4 | Measure Q Facility | Fixed | \$19,732 | 100% | 15 | \$295,980 | \$295,980 | \$0 |
| <u>Marijuana Business Permit - Renewal Application</u> | | | | | | | | |
| 5 | Measure X Facility | Fixed | \$16,996 | 100% | 6 | \$101,976 | \$101,976 | \$0 |
| 6 | Measure Q Facility | Fixed | \$16,348 | 100% | 8 | \$130,784 | \$130,784 | \$0 |
| <u>Marijuana Business Permit Modification - Major</u> | | | | | | | | |
| 7 | Measure X Facility | Fixed | \$3,099 | 100% | 1 | \$3,099 | \$3,099 | \$0 |
| 8 | Measure Q Facility | Fixed | \$3,099 | 100% | 1 | \$3,099 | \$3,099 | \$0 |
| <u>Marijuana Business Permit Modification - Minor</u> | | | | | | | | |
| 9 | Measure X Facility | Fixed | \$1,300 | 100% | 1 | \$1,300 | \$1,300 | \$0 |
| 10 | Measure Q Facility | Fixed | \$1,300 | 100% | 1 | \$1,300 | \$1,300 | \$0 |
| <u>Marijuana Business Permit - Employee Badge</u> | | | | | | | | |
| 11 | Measure X Facility | Fixed | \$350 | 56% | 100 | \$63,050 | \$35,000 | (\$28,050) |
| 12 | Measure Q Facility | Fixed | \$350 | 56% | 150 | \$94,575 | \$52,500 | (\$42,075) |
| | | | | | Total | \$1,056,465 | \$986,340 | (\$70,125) |

Note: Fully-burdened hourly rates for Planning, Community Improvement, Building, Public Services, and Safety (Fire Risk Reduction / Police) calculated by ClearSource Financial Consulting using FY 19/20 adopted budget. Hourly rates for Police Services set to match Fire based on similar compensation packages.