

**THE CITY OF COSTA MESA
REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION**

July 23, 2008

The Parks and Recreation Commission of the City of Costa Mesa, California met in regular session at 6:30 p.m. on July 23, 2008 in the Council Chambers at City Hall, 77 Fair Drive, Costa Mesa, California. The meeting was called to order by Chairman Kurt M. Galitski.

1. Call to Order: Chairman Kurt M. Galitski

2. Pledge of Allegiance: Commissioner Robert Graham

3. Roll Call

Commissioners Present: Chairman Kurt M. Galitski
Vice Chairman Mike Brumbaugh
Commissioner Robert Graham
Commissioner Mark Harris
Commissioner Terry Shaw

Commissioners Absent: None.

Officials Present: Mr. Peter Naghavi, Director of Public Services
Mr. Stephen N. Mandoki, Director of Administrative Services
Mr. Bart Mejia, Parks Project Manager
Mr. Bruce Hartley, Maintenance Services Manager
Mr. Robert Staples, Fairview Park Plan Administrator
Ms. Ruth A. Raheb, Acting Recreation Manager
Ms. Lisa McPherson, Recreation Supervisor
Ms. Melanie Eustice, Management Analyst

4. Approval of the Minutes of the June 25, 2008 Meeting

Commissioner Robert Graham requested that public comments made under agenda item 10a (Fairview Park Entrance at Canary Drive Cul-De-Sac), found on page 5, be verbatim.

Motion made by Commissioner Mark Harris, seconded by Vice Chairman Mike Brumbaugh and carried five to zero, with the exception of Commissioner Robert Graham's request for public comments made under agenda item 10a (Fairview Park Entrance at Canary Drive Cul-De-Sac) be verbatim, to approve the minutes of the June 25, 2008 Parks and Recreation Commission meeting.

5. Presentation

5a. Proclamation for July is Recreation and Parks Month

6. Oral Communications

Public Comment:

Mike Decker
Lead Pastor, Palm Harvest Church
Resident, Costa Mesa

Pastor Decker addressed the Commission and requested donations from the community. For more information, please visit the church's website at www.palmharvest.net.

7. **Consent Calendar**

Public comment was requested by Chairman Kurt M. Galitski. No public comments were received.

7a. **Donation of a Memorial Tree and Plaque at Fairview Park**

Motion made by Commissioner Mark Harris, seconded by Commissioner Terry Shaw and carried five to zero, to accept the donation of a memorial tree and plaque at Fairview Park.

8. **Public Hearing**

No items.

9. **Old Business**

9a. **Consideration of the Closure of the Fairview Park Entrance at Canary Drive**

Mr. Peter Naghavi presented the report. Mr. Bart Mejia and Mr. Bruce Hartley were also present to answer questions by the Commission.

Commissioner Robert Graham made a brief presentation and provided the Commission with overhead pictures.

Commissioner Robert Graham read several letters, which were received by the Commission, and an article, found in the Daily Pilot, out loud that pertains to this agenda item.

Discussion between Commissioner Mark Harris and Mr. Naghavi ensued on changes and/or recommendations for Area G of the Fairview Park Master Plan.

Discussion between Chairman Kurt M. Galitski and Mr. Hartley took place on the maintenance of the slope and on erosion control.

Discussion between Commissioner Terry Shaw and Mr. Hartley occurred on the footing of the retaining wall near the slope.

Discussion between Chairman Kurt M. Galitski and Mr. Hartley took place on the pipelines at the slope.

Public Comment:

1. Steve Dzida
Resident, Costa Mesa
Mr. Dzida voiced his concerns to the Commission. He objects to the closure at Canary Drive in to Fairview Park.

2. Robert Braun
Resident, Costa Mesa
Mr. Braun addressed the Commission. He believes that it will be a mistake to close off Canary Drive in to Fairview Park.

Discussion between Commissioner Robert Graham and Mr. Braun took place on whether or not there is limited access at Canary Drive into Fairview Park.

3. Rick McCormack
Resident, Costa Mesa
Mr. McCormack voiced his concerns to the Commission. He is opposed to the closure at Canary Drive in to Fairview Park and suggested that the Commission leave the access the way it is.

4. Robin Lefler
Resident, Costa Mesa
Ms. Lefler addressed the Commission. She recommended that the Commission bring this item forward to City Council when the project for Area G begins in the Fairview Park Master Plan.

Discussion between Commissioner Robert Graham and Ms. Lefler ensued on whether or not she frequently uses the access at Canary Drive.

5. Lori Bocancea
Resident, Costa Mesa
Ms. Bocancea voiced her concerns and provided pictures for the Commission. She believes that a safer access at Canary Drive would be better in order to avoid any liability claims for the City.

Discussion between Commissioner Robert Graham and Ms. Bocancea took place on whether or not she witnessed anyone who fell while using the access at Canary Drive, and on whether or not she frequently uses the access.

6. Richard J. Mehren
Resident, Costa Mesa
Mr. Mehren addressed the Commission. He strongly objects to the closure at Canary Drive in to Fairview Park.

7. Abril Turner
Resident, Costa Mesa
Ms. Turner voiced her concerns to the Commission. She objects to the closure at Canary Drive in to Fairview Park.

Discussion between Commissioner Robert Graham and Ms. Turner occurred on whether or not a safer access at Canary Drive in to Fairview Park would be favorable.

8. Karen Robinson
Resident, Costa Mesa
Ms. Robinson addressed the Commission. She is opposed to closing off access at Canary Drive in to Fairview Park.

Discussion between Commissioner Robert Graham and Ms. Robinson took place on installing a safer access at Canary Drive in to Fairview Park.

9. Martin Millard
Resident, Costa Mesa
Mr. Millard voiced his concerns to the Commission.

Discussion between Commissioner Robert Graham and Mr. Millard ensued on possibly posting a non-access signage at Canary Drive.

Discussion between Commissioner Mark Harris and Mr. Hartley ensued on slopes/hills throughout the City, and on Area G of the Fairview Park Master Plan.

Vice Chairman Mike Brumbaugh requested that staff look into notify the police department about reoccurring incidents and to possibly deter groups from loitering at the end of Canary Drive.

Discussion between Commissioner Robert Graham and Mr. Naghavi took place on the City's noticing procedure.

Motion made by Commissioner Mark Harris, seconded by Chairman Kurt M. Galitski and carried five to zero, to receive and file the report.

9b. Inclement Weather Policy Recommendations

Mr. Bruce Hartley presented the report. Ms. Ruth A. Raheb and Ms. Lisa McPherson were also present to answer questions by the Commission.

Discussion between Commissioner Terry Shaw and Mr. Hartley occurred on the process to determine playability of a field and on the request for an appeal process.

Discussion between Commissioner Terry Shaw and Mr. Hartley took place on the process for rest and renovation of fields and on the condition of the School District fields.

Discussion between Chairman Kurt M. Galitski and Mr. Hartley ensued on the maintenance of the School District fields.

Discussion between Commissioner Mark Harris and Mr. Hartley took place on whether or not staff from the Maintenance Services Division attends the Ad Hoc Committee meetings.

Discussion between Commissioner Robert Graham and Mr. Hartley occurred on the use of chemicals on athletic fields because of the Safe Schools Act.

Discussion between Commissioner Robert Graham and Mr. Hartley ensued on whether or not staff is being overly cautious with City fields.

Discussion between Commissioner Mark Harris and Mr. Hartley took place on the logistics for a game day on field playability and on the appeal process.

Public Comment:

David Stiller

Resident, Costa Mesa

Mr. Stiller voiced his concerns to the Commission. He recommends that the Commission not make any changes.

Motion made by Commissioner Mark Harris, seconded by Chairman Kurt M. Galitski and carried five to zero, to make no changes to the 'Inclement Weather Policy' as it relates to closures of City maintained fields; with City staff retaining responsibility for determining playability of the fields based on current criteria in the Field Use and Allocation Policy.

9c. Designating Parks and Park Areas for Passive or Active Use

Mr. Bruce Hartley presented the report.

Public Comment:

1. Martin Millard

Resident, Costa Mesa

Mr. Millard voiced his concerns to the Commission. He stated that he is happy with the improvements made to Paularino Park, and that he would like to see more boulders installed at the park.

2. Herb Wollerman

Resident, Costa Mesa

Mr. Wollerman addressed the Commission in reference to Brentwood Park. He is opposed to having the park designated as an active park.

3. Robin Lefler

Resident, Costa Mesa

Ms. Lefler voiced her concerns to the Commission. She supports the language intention in the staff report.

Discussion among Chairman Kurt M. Galitski, Mr. Hartley, and Ms. Lefler occurred on the City's permitting policy for groups of ten or more gathered in a park.

4. Rod Milburn

Resident, Costa Mesa

Mr. Milburn voiced his concerns to the Commission. He is happy with staff's recommendations, and he requested that the Commission assign a designated 'Kite Flying Area' at Fairview Park.

Discussion among Commissioner Robert Graham, Commissioner Mark Harris, Commissioner Terry Shaw, Mr. Hartley, and Mr. Milburn ensued on amending the Fairview Park Master Plan to designate a 'Kite Flying Area' at the park.

Motion made by Chairman Kurt M. Galitski, seconded by Vice Chairman Mike Brumbaugh and carried five to zero, to designate individual City parks as 'passive' or 'active' use and recommend that City Council adopt the Commission approved definitions and designations.

10. New Business

10a. Fairview Park Gate Hours

Mr. Bruce Hartley presented the report.

Discussion between Vice Chairman Mike Brumbaugh and Mr. Hartley occurred on staff's current work hours.

Discussion between Chairman Kurt M. Galitski and Mr. Hartley took place on directional signage for an alternate parking lot for Fairview Park goers.

Discussion between Chairman Kurt M. Galitski and Mr. Hartley occurred on an alternate parking lot for early park goers at the train area at Fairview Park.

Chairman Kurt M. Galitski requested to agendaize additional parking at the train area at Fairview Park for early park goers.

Discussion between Chairman Kurt M. Galitski and Mr. Hartley occurred on the signage for parking for early park goers at Fairview Park.

Discussion between Commissioner Robert Graham and Mr. Hartley ensued on the availability for the signage to be posted at Fairview Park.

Public comment was requested by Chairman Kurt M. Galitski. No public comments were received.

Motion made by Vice Chairman Mike Brumbaugh, seconded by Commissioner Mark Harris and carried five to zero, to approve a 7:00 a.m. gate opening time at Fairview Park, and to also include signage for an alternate parking location on Canyon Drive.

10b. Recognition of Individuals Who Donated Funds or Services for the Design and Construction of Angels Playground at TeWinkle Park

Mr. Bart Mejia presented the report.

Public Comment:

Doug Hansen
President, Angels Charity
Mr. Hansen addressed the Commission on his request.

Discussion between Commissioner Robert Graham and Mr. Hansen took place on the usage of the play equipment at TeWinkle Park.

Discussion between Chairman Kurt M. Galitski and Mr. Hansen occurred on the intention for the engravings of the panels.

Discussion between Commissioner Mark Harris and Mr. Hansen ensued on the next project for Angels Charity.

Discussion between Commissioner Terry Shaw and Mr. Hansen took place on whether or not the panels have already been installed with the donor names engraved on them.

Motion made by Commissioner Mark Harris, seconded by Commissioner Robert Graham and carried five to zero, to recommend that the City Council approve Angels Charity's request to recognize major donors by adding their names to the elements of the playground equipment that they sponsored, and to list all other major sponsors on a donor sign panel.

11. Parks Project Manager's Report

Mr. Bart Mejia made a power point presentation on the following projects:

- Fairview Park Master Plan:
 - Area D Improvements
 - Wetlands and Riparian Habitat
 - Placentia Avenue Bike Trail
 - Fairview Channel Multi-Use Trail
- Joann Street Bike Trail
- Master Planning of California and TeWinkle Schools
- Master Planning of Costa Mesa High School and Davis School
- Brentwood Park
- Angels Playground

Discussion between Chairman Kurt M. Galitski and Mr. Mejia ensued on posting a project milestone on the City's website.

Discussion between Commissioner Robert Graham and Mr. Mejia took place on connecting bike trails in the TeWinkle Park Master Plan.

12. Commissioner's Comments

Commissioner Terry Shaw announced the following:

- The Recreation Division will be updating their program system and will be down beginning July 25 through August 1.
- The Orange County Fair is on-going, and a Cattle Drive is scheduled for July 26. Also, on July 25, from 1:00 p.m. to 4:00 p.m., the community is invited to watch professional and amateur cowboys prepare and train cattle on the west side of Fairview Park.
- The Kiwanis Club will be hosting a Pancake Breakfast at Harbor Center on July 26.
- The Concerts in the Park Series 2008 began on July 8 and will run until August 12. Concerts are held at Fairview Park on Tuesday evenings from 6:15 p.m. to 7:45 p.m. For details, visit the City's website at www.ci.costa-mesa.ca.us or call (714) 754-5300.
- A class on caring for puppies or kittens is being offered in conjunction with the Irvine Animal Care Center from 10:00 a.m. to 11:00 a.m. For more details, call (949) 724-7748.
- Youth Sports Camps will begin on August 4. For more information, please call (714) 754-5158.
- Nature Discovery is scheduled for August 25-29. For details, please call (714) 327-7525.
- The Summer Ranch Program will be held at the Centennial Farm in the Orange County Fairgrounds from August 18-29. For information, call (714) 754-5158.
- Strolling through Nature, a Parent-and-Me class, will be offered from August 18-22. Call (714) 327-7525 for details.
- The Youth Skate Camp will be offered December 29-January 2, call (714) 754-5158 for information.
- A Demolition Derby was held at the Orange County Fairgrounds, and Joe Myers, a Costa Mesa resident, won 2nd place.

Vice Chairman Mike Brumbaugh announced that Tuesday, August 5, from 6:00 p.m. to 9:00 p.m. is National Night Out for the City of Costa Mesa. For more information, please contact Kelly in the Crime Prevention Section of the Police Department at (714) 754-4876.

Vice Chairman Mike Brumbaugh also mentioned that the Halecrest and Hall of Fame Community Association will be hosting a community cook-out with various fun filled activities at Halecrest Park.

Commissioner Robert Graham thanked staff for their hard work.

Chairman Kurt M. Galitski said that the Angels Charity Playground project was a wonderful and emotional event.

13. Adjournment

The meeting was adjourned at **9:45 p.m.** to the next regular scheduled Study Session on Wednesday, August 27, 2008, at 5:15 p.m. in Conference Room 1A, followed by the Commission meeting at 6:30 p.m. in the Council Chambers.

Submitted by:

PETER NAGHAVI
Director of Public Services