

**THE CITY OF COSTA MESA
REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION**

February 25, 2009

The Parks and Recreation Commission of the City of Costa Mesa, California met in regular session at 6:30 p.m. on Wednesday, February 25, 2009, in the Council Chambers at City Hall, 77 Fair Drive, Costa Mesa, California.

1. Call to Order: Chairman Kurt M. Galitski

2. Pledge of Allegiance: Vice Chairman Mike Brumbaugh

3. Roll Call

Commissioners Present: Chairman Kurt M. Galitski
Vice Chairman Mike Brumbaugh
Commissioner Jeff R. Mathews
Commissioner Kim Pederson
Commissioner Terry Shaw

Commissioners Absent: None.

Officials Present: Mr. Peter Naghavi, Director of Public Services
Mr. Stephen N. Mandoki, Director of Administrative Services
Mr. Bruce A. Hartley, Maintenance Services Manager
Ms. Jana M. Ransom, Recreation Manager
Ms. E.J. Hartloff, Recreation Coordinator

4. Election of Chairperson and Vice Chairperson

Chairman Kurt M. Galitski declared the position of Chairman vacant.

Public input was requested by Commissioner Kurt M. Galitski on the selection of a Chairman. No public input was received.

Motion made by Commissioner Jeff R. Mathews, seconded by Vice Chairman Mike Brumbaugh and carried five to zero, to approve the nomination of Kurt M. Galitski for the position of Chairperson for the Parks and Recreation Commission.

Chairman Kurt M. Galitski declared the position of Vice Chairman vacant.

Public input was requested by Chairman Kurt M. Galitski on the selection of a Vice Chairman. No public input was received.

Motion made by Chairman Kurt M. Galitski, seconded by Commissioner Kim Pederson and carried five to zero, to approve the nomination of Mike Brumbaugh for the position of Vice Chairperson for the Parks and Recreation Commission.

5. Approval of the Minutes of the January 28, 2009 Meeting

Motion made by Commissioner Terry Shaw, seconded by Commissioner Jeff R. Mathews and carried five to zero, to approve the minutes of the January 28, 2009 Parks and Recreation Commission meeting.

6. Oral Communications

7. Consent Calendar

7a. New Instructional Class Fee Proposals and Increases

Motion made by Commissioner Terry Shaw, seconded by Vice Chairman Mike Brumbaugh and carried five to zero, to approve fee increases for eleven (11) existing instructional classes as proposed in Attachment "A" and approve fees for two (2) new contract instructional classes as proposed in Attachment "B".

8. Public Hearing

No items.

9. Old Business

9a. Tree Removal Request – 2968 Ceylon Drive

Mr. Bruce A. Hartley made a power point presentation.

Discussion between Vice Chairman Mike Brumbaugh and Mr. Hartley took place on the past history of the work done to the trees.

Public Comment:

William Willis
Applicant

Mr. Willis voiced his concerns to the Commission, and he requested to withdraw his tree removal request due to hard economic times.

Discussion between Chairman Kurt M. Galitski and Mr. Willis ensued on the timeframe for paying the removal and replacement costs for the trees, and on other available options for the tree removal request.

Discussion among Commissioner Terry Shaw, Mr. Hartley, and Mr. Willis took place on available options for the tree removal request.

Discussion among Chairman Kurt M. Galitski, Commissioner Terry Shaw, and Mr. Willis occurred on the requirements in the Streetscape and Median Development Standards for the tree removal request.

Discussion among Vice Chairman Mike Brumbaugh, Mr. Naghavi, and Mr. Willis ensued on the impact of the costs and available options for the tree removal request.

Discussion between Commissioner Kim Pederson and Mr. Hartley took place on the timeline for the curb and gutter project, and on the waiting period for the applicant to resubmit the tree removal request.

Motion made by Vice Chairman Mike Brumbaugh, seconded by Chairman Kurt M. Galitski and carried five to zero, to deny the request for the removal and replacement of two City-owned parkway trees located in the public right-of-way at 2968 Ceylon Drive. To also have staff trim the tree closest to the home.

9b. City Staff Service Recognition/Memorial Circle

Chairman Kurt M. Galitski made a brief presentation.

Ms. Ransom provided the Commission with information on the Circle of Service recognition program.

Discussion among Chairman Kurt M. Galitski, Ms. Ransom, and Mr. Hartley occurred on current recognition service programs available in the City.

Chairman Kurt M. Galitski requested to agendaize this item and for staff to provide the Commission with more information on current recognition service programs.

Discussion between Commissioner Kim Pederson and Mr. Hartley ensued on inviting family members of deceased City staff to attend the meeting so that they may provide the Commission with input on this item.

Motion made by Chairman Kurt M. Galitski, seconded by Commissioner Kim Pederson and carried five to zero, to have staff provide information and options at the April Commission meeting for implementing a program for dedication for deceased City staff members.

10. New Business

10a. Change Regular Meeting Time

Mr. Peter Naghavi presented the report.

Public comment was requested by Chairman Kurt M. Galitski. No public comments were received.

Commissioner Terry Shaw stated that he is opposed to this agenda item and he prefers the 6:30 p.m. start time for the Commission meeting. Commissioner Terry Shaw believes that the 6:30 p.m. meeting time gives the community ample time to attend the meeting in order to provide the Commission with public input.

Commissioner Terry Shaw requested that the Commission and staff look into setting a specific date for the November Commission meeting because the regular meeting normally falls on the eve of Thanksgiving Day.

Motion made by Vice Chairman Mike Brumbaugh, seconded by Commissioner Jeff R. Mathews and carried four to one with Commissioner Terry Shaw voting "No", to recommend that the City Council adopt a Resolution to establish the regular start time for the Parks and Recreation Commission meeting as 6:00 p.m. and for the dinner session to begin at 5:00 p.m.

10b. Committee Appointments

Mr. Peter Naghavi presented the report.

Public comment was requested by Chairman Kurt M. Galitski. No public comments were received.

Motion made by Chairman Kurt M. Galitski, seconded by Vice Chairman Mike Brumbaugh, and carried five to zero, to approve the following committee appointments:

- **City/School District Liaison**
 Appointee: Kim Pederson
 Alternate: Kurt M. Galitski

- **Skate Park**
 Appointee: Kurt M. Galitski
 Alternate: Terry Shaw

11. Recreation Manager's Report

Ms. Jana Ransom made a power point presentation on the following topics:

- Winter Camp Programs
- Snow Hill Event
- Playground Programs
- Mobile Recreation Program
- Adult Sports Program
- Youth Basketball Program
- Winter Instructional Classes
- Artist Showcase XI

12. Commissioner's Comments

Commissioner Terry Shaw encouraged the community to visit the City's website at www.ci.costa-mesa.ca.us for more information on events scheduled for the upcoming months throughout the city.

Commissioner Terry Shaw announced several community events in Costa Mesa, and he also mentioned that the Costa Mesa Community News and Recreation Review is available at all the community centers and at City Hall.

Vice Chairman Mike Brumbaugh welcomed Commissioners Kim Pederson and Jeff R. Mathews to the Parks and Recreation Commission.

Vice Chairman Mike Brumbaugh requested to agendaize a review of the history of the Streetscape and Median Development Standards at the March Commission meeting.

Commissioner Jeff R. Mathews thanked his fellow Commissioners and staff.

Commissioner Jeff R. Mathews stated that he is honored to be on the Commission and that he looks forward to serving the residents and the City of Costa Mesa.

Commissioner Kim Pederson thanked staff for a job well done.

Commissioner Kim Pederson also thanked City Council for their vote of confidence in appointing him to the Commission, and that he looks forward to working with his fellow Commissioners and staff.

Chairman Kurt M. Galitski welcomed Commissioners Kim Pederson and Jeff R. Mathews to the Parks and Recreation Commission. He also thanked his fellow Commissioners for voting him in as Chairman.

Chairman Kurt M. Galitski mentioned that the Fairview Park Wetland & Riparian Habitat Project has begun. For more information on the project, please visit the following link: <http://www.ci.costa-mesa.ca.us/recreation/park-projects.htm>.

13. Adjournment

The meeting was adjourned at **7:40 p.m.** to the next regular scheduled Study Session on Wednesday, March 25, 2009, at 5:15 p.m. in Conference Room 1A, followed by the Commission meeting at 6:30 p.m. in the Council Chambers.

However, in the event that City Council adopts a Resolution to establish the regular start time for the Commission meeting as 6:00 p.m., the next regular scheduled Study Session will be on Wednesday, March 25, 2009, at 5:00 p.m. in Conference Room 1A, followed by the Commission meeting at 6:00 p.m. in the Council Chambers.

Submitted by:

PETER NAGHAVI
Director of Public Services