



Board Meeting Minutes

Date *Tuesday, September 3, 2019*

Costa Mesa City Hall

Time of Opening of Meeting: 6:03 p.m.

Board Members Present:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Lisa Schultz | <input checked="" type="checkbox"/> Mike Carey |
| <input checked="" type="checkbox"/> Nichole Scott | <input type="checkbox"/> Ali Hayes |
| <input checked="" type="checkbox"/> Mary Fewel | <input checked="" type="checkbox"/> Celia Rios |
| <input checked="" type="checkbox"/> JoJo Crowley | <input checked="" type="checkbox"/> Rosario Reyes |
| <input checked="" type="checkbox"/> Dean Abernathy | <input checked="" type="checkbox"/> Andrew Nielson |
| <input checked="" type="checkbox"/> Gerard Ladalardo | <input checked="" type="checkbox"/> Linda Tenno |
| <input type="checkbox"/> Jesus Perez | |

Associate Members Present:

- Karen Ursini
- Matt Vorona
- Lea Lowe

City Staff Present:

- Jennifer Christ
- Jennifer King
- Ashley Thomas

Guests:

Tarquin Preziosi, Attorney at Law.

Brown Act Training:

Topic	<i>Brown Act Training</i>
Presenter	<i>Tarquin</i>
Summary	<i>Brown Act Training for Board of Directors. Requires that public agency.</i>

Minutes:

Topic	<i>Approval of July 16th CMF Special Meeting Minutes</i>
Presenter	<i>JoJo Crowley</i>
Summary	<i>Ensure that the minutes for the July 16th Special Meeting meets the standards of the Board. Change "Courtyard" to "The Camp" and add Lisa's attendance. (Lea)"</i>
1st Proposal	<i>Approve the Minutes of the last meeting.</i>
Person to Make Motion	<i>Andrew Nielson</i>
Person to Second Motion	<i>Mike Carey</i>
2nd Proposal	<i>Ensure that the minutes for the July 16th Special Meeting meets the standards of the Board. Change "Courtyard" to "The Camp" and add Lisa's attendance.</i>
Person to Make Motion	<i>Dean Abernathy</i>
Person to Second Motion	<i>Andrew Nielson</i>
Board Approval	<i>Unanimously Approved</i>

Treasurer Report:

Topic	<i>Treasurer Report</i>
Presenter	<i>Mary Fewel</i>
Summary	<i>Full report as of end of July. Jennifer King has updated our balance for Concerts in the Park and it is an estimated \$61,000 and netted \$45,000 from the Concerts. Beer and Wine Garden made an estimated \$17,000. As of July 31st, the Grant program has approximately \$32,000. Some checks from our Sponsors are missing still. It is unsure which ones we are missing.</i>

New Business:

Topic	<i>CMF Branding/Messaging</i>
Presenter	<i>Mary Fewel</i>
Summary	<i>Mary discussed how to tell our story better with Erin Huffstutter. Andrew should start a sub-committee and gather members to join. Jennifer Christ made a video describing the foundation. This subcommittee should meet every two weeks. The branding and our story will be used as a tool to interact with the public and potential sponsors. In addition to rebranding it has been brought to our attention that we need to have a proper central organization system to file our photos, to create new CMF emails for each of us, and other items. The subcommittee so far is made of Andrew, JoJo, and Dean, Gerard.</i>

Committee Reports: Grants:

Topic	<i>Early College High School PTSA</i>
Presenter	<i>Karen Ursini</i>
Summary	<i>The PTSA at ECHS would like to start a gardening project at the school site to foster wellness, promote nutrition, and beautify the campus. There are requesting \$500.</i>
Proposal	<i>Approve the Early College High School PTSA with a grant of \$500.</i>
Person to Make Motion	<i>Mike Carey</i>
Person to Second Motion	<i>Celia Rios</i>
Board Approval	<i>Unanimously Approved</i>

Topic	<i>Woman's Journey Foundation</i>
Presenter	<i>Karen Ursini</i>
Summary	<i>The Woman's Journey Foundation hopes to build self-esteem in at-risk kids. Their focus is to bring a mobile self-esteem program to foster care kids and kids from low income families. Their Girls Free Self-Esteem Conference hosts over 400 at-risk girls each year. They are requesting \$1,000.</i>
Proposal	<i>Approve the Woman's Journey Foundation with a grant of \$1,000.</i>
Person to Make Motion	<i>Mary Fewel</i>
Person to Second Motion	<i>Mike Carey</i>
Friendly Amendment	<i>Approve the Woman's Journey Foundation with a grant of \$1,500.</i>
Person to Make Motion	<i>Celia Rios</i>
Person to Second Motion	<i>Andrew Nielson</i>
Board Approval	<i>Unanimously Approved</i>

Topic	<i>Transfer of Funds from Concerts in the Park to Grants</i>
Presenter	<i>Karen Ursini</i>
Summary	<i>Transfer of \$15,000 from Concerts in the Park to Grants.</i>
Proposal	<i>Transfer of \$15,000 from Concerts in the Park to Grants.</i>
Person to Make Motion	<i>Nichole Scott</i>
Person to Second Motion	<i>Andrew Nielson</i>
Friendly Amendment	<i>None.</i>
Person to Make Motion	<i>None.</i>
Person to Second Motion	<i>None.</i>
Board Approval	<i>Unanimously Approved</i>

Concerts in the Park:

Topic	<i>Check Distribution Dinner</i>
Presenter	<i>Mary Fewel</i>
Summary	<i>Total estimated amount to be donated for our Partners at the 2019 Concerts in the Park is \$16,200. We had 13 Operations Partners. Our preliminary estimate to be given to these partners as grants is currently \$20,200.</i>
Proposal	<i>Approve the estimated of the last meeting.</i>
Person to Make Motion	<i>Mike Carey</i>
Person to Second Motion	<i>Andrew Nielson</i>
Board Approval	<i>Unanimously Approved</i>

Closing Statements: *Dinner is going to be Thursday September 26th. Oddfellows will be catering. Karen will be decorating. Lisa, Nikki, and Dean will do remarks. Slideshow of photos will be done by Dean. A video will be playing in the background. Directors should arrive at the venue by 4pm. Think about potential new committee members.*

Date of Next Meeting: *Tuesday, November 5, 2019*

Time of adjournment: *8:05 p.m.*