

**PLANNING COMMISSION MEETING OF
MONDAY-FEBRUARY 9, 2004-6:30 PM
AGENDA**

I. PLEDGE OF ALLEGIANCE TO THE FLAG.

- II. ROLL CALL:** Chair: Bruce Garlich
Vice Chair: Bill Perkins
Commissioners: Katrina Foley, Dennis DeMaio, and Eric Bever

III. MINUTES: Minutes of the meeting of January 12, 2004 and January 26, 2004.

IV. PUBLIC COMMENTS:

To ensure fair and equal treatment of all who appear before the Planning Commission, and to expedite City business, speakers may be limited to three minutes during Public Comments to speak on any item within the Planning Commission's jurisdiction, which is not listed on the Agenda. This time may be extended for good cause by the Chair or by majority vote of the Planning Commission.

V. PLANNING COMMISSIONERS COMMENTS AND SUGGESTIONS:

- (a) Chairman Bruce Garlich
- (b) Vice Chair Bill Perkins
- (c) Commissioner Katrina Foley
- (d) Commissioner Dennis DeMaio
- (e) Commissioner Eric Bever

VI. PUBLIC HEARINGS:

ITEM

- 1. **DRAFT ORDINANCE** replacing and expanding the City's Zoning Code regarding mobilehome park conversions. Environmental determination: exempt.
- 1a. **020904MHPORDSUPPL**
- 2. **APPEAL OF MINOR DESIGN REVIEW ZA-03-87** for Richard Natland, authorized agent for Philip Larson, to construct a 1,280 sq. ft., second-story apartment unit with a loft behind a single-family residence, located at 243 Knox Street in an R2-MD zone. Environmental determination: exempt

**PLANNING STAFF
RECOMMENDATION**

- Recommend to City Council, that first reading be given to the draft ordinance.
- Supplemental report.
- Uphold Zoning Administrator's denial, by adoption of Planning Commission resolution.

ITEM

**PLANNING STAFF
RECOMMENDATION**

3. **ONE-YEAR EXTENSION OF TIME FOR PLANNING APPLICATION PA-01-34/TENTATIVE TRACT MAP T-16070** for Steve Krueger, authorized agent for Greg Wallace, for a design review to construct an 18 unit, two to three story, small-lot, common interest development with variances from front setback requirements (20 ft. required; minimum 10 ft. proposed); from rear setback requirements (20 ft. required; 10 ft. proposed); from building height requirements (2 stories, maximum 27 ft. height allowed; 3 stories, 34 ft. proposed) chimney height requirements (29 ft. allowed; 37 ft. proposed); and setback for a 6-foot block wall and for common front landscape area (10 ft. required; minimum 4.5 ft. proposed) with an 18-lot and 2 common lot tentative tract map to facilitate the project, located at 2100 and 2130 Canyon Drive, in an R2-MD Zone. Environmental determination: Previously adopted Negative Declaration.

Approve a one-year extension of time to expire January 13, 2005, by adoption of Planning Commission resolution, subject to conditions.
4. **PLANNING APPLICATION PA-03-50** for Ron Hoover, authorized agent for Temin Saucy and David Ochoa for a design review, to construct three detached, two-story units on a site with an existing detached two-story dwelling unit, with a variance to determine Mesa Drive to be the front of the development lot, located at 191 and 199 Mesa in an R2-MD zone. Environmental determination: exempt.

Continue to the Planning Commission meeting of February 23, 2004.
5. **PLANNING APPLICATION PA-03-51** for Paul Lentz, authorized agent for Mesa Verde United Methodist Church, for a master plan amendment to allow the addition of a 4,381 sq. ft. classroom/administration building, a 600 sq. ft. shop/storage building, and a 780 sq. ft. addition to the fellowship hall for Mesa Verde United Methodist Church located at 1701 Baker Street in an I & R zone. Environmental determination: exempt.

Approve by adoption of Planning Commission resolution, subject to conditions.

ITEM

**PLANNING STAFF
RECOMMENDATION**

6. [PLANNING APPLICATION PA-03-57](#) for Katherine Young, for a minor conditional use permit to allow outdoor seating and conditional use permits for limited dancing with existing live entertainment and for off-site parking for Bamboo Terrace Restaurant, located at 1773 Newport Boulevard in a C2 zone. Environmental determination: exempt..
- Approve by adoption of Planning Commission resolution, subject to conditions.

- 6a. [020904PA0357SUPPL](#) Supplemental report.

VII. REPORT OF THE DEVELOPMENT SERVICES DEPARTMENT:

- (a) [General Plan Annual Review](#).
(b) Planning Commission Design Award Nominations.

VIII. REPORT OF THE SENIOR DEPUTY CITY ATTORNEY:

IX. ADJOURNMENT TO THE STUDY SESSION OF TUESDAY, FEBRUARY 17, 2004.

ACRONYMS

ADT	Average Daily Traffic: The measure of the average volume of traffic in both directions on a particular street during a 24-hour period.
ALUC	Airport Land Use Commission: The County commission which coordinates compatible zoning and land uses adjacent to John Wayne airport.
AQMD	Air Quality Management District: A regional agency which has the responsibility of monitoring air quality and the authority to adopt and enforce all rules and regulations necessary to control nonvehicular sources of air contaminants.
CEQA*	California Environmental Quality Act: This act requires all state and local agencies to consider the environmental impact of any discretionary project proposed.
CNEL	Community Noise Equivalent Level: An acoustical scale used as a measure of noise annoyance. In Costa Mesa, the maximum outdoor residential standard is 65 CNEL, and 45 CNEL is the indoor residential standard.
CUP	Conditional Use Permit: The Planning Commission may grant a conditional use permit to a landowner allowing a use or activity not allowed as a matter of right within a zoning district.
dBA	Decibel, A-weighted: The loudness of sound is measured in units of noise called decibels (dB). When this measure is modified by what is called an "A-weighting," abbreviated dBA, it corresponds more closely to what the human ear can hear.
DR	Development Review: The Planning Division reviews plans for certain types of development in multiple-family residential, industrial, and commercial zones. Approval under this process must be granted before building permits may be issued.
EIR	Environmental Impact Report: An informational document required by CEQA, which provides a detailed statement of the environmental effects of a proposed project. Its purpose is to provide information to the decision-makers and the general public so that a project's significant effects on the environment can be evaluated; the methods of reducing adverse impacts identified; and the alternatives to proposed project considered.
FAR	Floor Area Ratio: The gross floor area of a building or project divided by the project lot area upon which it is located.
LAFCO*	Local Agency Formation Commission: A board established within each county with the power and duty to approve or disapprove the annexation of territory to cities. LAFCO determines the "sphere of influence" (a plan for the ultimate physical boundaries and services area) of each city within a county.
NOP	Notice of Preparation: A brief notice sent by the City stating it plans to prepare an Environmental Impact Report (EIR) for a proposed project.
OCFCD	Orange County Flood Control District: The agency responsible for studies, plans, and construction-related activities for flood control channels.
OCTA	Orange County Transportation Authority: The agency responsible for public transportation in Orange County. It is also responsible for county-wide transportation planning, funding, and construction of major regional projects.
PA	Planning Application: In order to give flexibility to the City's comprehensive zoning regulations, some exceptions are allowed by the Planning Commission. These exceptions are classified as variances or conditional use permits. On approving such an exception, the Commission may impose reasonable conditions to the use of the property. In Costa Mesa, an application number such as PA-99-01 identifies planning application. The "PA" identifies the application as a Planning Application, the "99" identifies the year in which the application was filed, and "01" indicates that this was the first application in 1999.
SCAG*	Southern California Association of Governments: A regional intergovernmental organization composed or representatives from eligible cities and the six eligible counties (Orange, Los Angeles, San Bernardino, Ventura, Imperial, and Riverside).
SCAQMD	Southern California Air Quality Management District (see "AQMD")
SRO	Single Room Occupancy Development: These efficiency room residential hotels are rented primarily on a monthly basis, for the purpose of providing individuals and small households of low income, low cost housing that is easily accessible to services and employment opportunities.
TAZ*	Traffic Analysis Zone: The City of Costa Mesa is divided into 176 traffic analysis zones, or TAZ's, which form the level of analysis for recording land use and demographic data. The land use information is then used for traffic forecasting and analysis.
TE	(Vehicle) Trip Ends: A one-way vehicular journey to or from a site, or totally within the site, i.e., internal trip. Each trip has 2 trip ends, one at the beginning and the other at the destination.
UBC	Uniform Building Code: This code contains the national standards and regulations pertaining to fire, life, and structural safety aspects of all buildings and related structures. All building permits must comply with these requirements.
VARIANCE	Variance: A permit granted by the Planning Commission when the strict application of a zoning standard creates a unique hardship for a landowner because his or her parcel is different from other property in the vicinity under an identical zoning classification due to size, shape, topography, location, or surroundings.
ZA	Zoning Administrator: This person performs reviews of specific discretionary projects that are not subject to Planning Commission review. The Development Services Director or his designee is authorized to act as the Zoning Administrator.

*These acronyms are pronounced as if the letters spelled a word, while most acronyms are pronounced as a string of individual letters.