

MINUTES OF THE REGULAR MEETING OF THE BIKEWAY AND WALKABILITY COMMITTEE

February 7, 2018

These meeting minutes represent an “action minute” format. The Bikeway and Walkability Committee (BWC) of the City of Costa Mesa, California met in a regular session at 6:00 p.m. on Wednesday, February 7, 2018.

1. CALL TO ORDER

The meeting was called to order by Chair Jim Erickson at 6:01 p.m. at City Hall’s Conference Room 1A at 77 Fair Drive, Costa Mesa, California.

2. ROLL CALL AND INTRODUCTIONS

Committee Members Present: Chair Jim Erickson,
Vice-Chair Cynthia McDonald,
Member Robert Graham,
Member James Kane,
Member John C. Merrill,
Member Ralph Taboada,
Member Richard Huffman II,
Member Flo Martin,
Member Kari Nieblas Vozenilek,
Member Alan Engard,
Member Michael Habitz
Member Scott Porterfield

Committee Members Absent: Member Dan Leibson,
Member Andrew Levins,
Member Michelle Fay,

Chamber of Commerce Liaison: Brent Stoll, Chamber of Commerce (Present)

Newport-Mesa Unified School District Liaison: Dr. Kirk Bauermeister (Present)

City Council Liaison: Katrina Foley, Council Member (Present)

Staff Present: Raja Sethuraman, Public Services Director,
Jennifer Rosales, Transportation Services Manager,
Michael Sampson, Associate Engineer,
Ruth Smith, Consultant

3. PUBLIC COMMENTS

No public comments

4. APPROVAL OF MINUTES

Ralph Taboada moved to approve the January 3, 2018 minutes. Alan Engard seconded the motion. The motion passed unanimously.

5. OLD BUSINESS

a. Active Transportation Plan (ATP) Update

1. Staff provided tentative schedule for the ATP to be presented to the Planning Commission and the City Council. Target dates follow:
 - a. Planning Commission – first meeting in May
 - b. City Council - first meeting in June
2. Staff provided a draft executive summary of the Active Transportation Plan to the committee for use as reference when discussing the ATP with residents and Council members.
3. Jim Erickson presented a PowerPoint summarizing the Active Transportation Plan.

b. Bike Rack Program Staff Update

1. Staff provided an update to Committee on the bike rack program which included the installation schedule and year to day budget.

c. Bike Share Update

1. John Merrill provided update on potential grants that are available for Bike Share Programs.
2. Brent Stoll shared his experience with the Santa Monica Bike Share Program.

6. NEW BUSINESS

a. Bike Racks

1. Staff provided the specs for the City bike racks and discussed the next steps of bike rack installation.
2. Staff provided information from the City of Long Beach on their commercial bike rack installation process and locations.
3. The committee requested cost estimates for decorative bike racks to be presented at the next committee meeting.
4. Options for commercial bike rack installations were discussed including business matching funds for higher priority and partnering with the Chamber of Commerce.

b. Walk Audits

1. Item moved to the March committee meeting.

c. Sub Committees Report

1. Public Outreach
 - (a) Kari Nieblas Vozenilek requested staff to update bicycle maps and place print order of revised maps for distribution.
 - (b) Sub Committee discussed coordinating with the Police Department (PD) for bike rodeos partnership.
 - (c) Vice Chair Cynthia McDonald requested maps to be distributed to bike shops in the City by subcommittee members.
2. Government Regulatory / Grants

(a) None

3. Safe Routes and Accessibility

(a) Initiating the planning activities for the Walk to School Day in October 2018 was discussed including early principal involvement and setting the routes. Potential schools were identified and allocation of PD resources.

(b) Bike to School Day on May 9th and Bike to Work Day on May 9th were identified as potential committee activities.

4. Economic Growth

(a) None

d. Formation of Presentation Sub Committee

1. Committee Chair Jim Erickson requested committee members to be involved with presentations.

2. Rick Huffman suggested sub committee to brainstorm ideas and create an Active Transportation Plan Presentation.

3. Committee selected six (6) members for this Sub-Committee:

- a) Chair Jim Erickson
- b) Vice-Chair Cynthia McDonald
- c) Flo Martin
- d) Ralph Taboada
- e) Rick Huffman
- f) Bob Graham

e. Committee Appointments

1. Staff provided update on Committee member terms, expirations, and application schedule.

f. Items for Next Agenda

- 1. Walk Audits from Michelle Fay
- 2. Bike Share Program and Presentation
- 3. Bike Racks at commercial locations
- 4. Bike to School Day and Bike to Work Day under Safe Routes and Accessibility subcommittee
- 5. Grant opportunities under Government Regulatory / Grants

8. COMMITTEE MEMBER COMMENTS

- 1. Member Flo Martin presented a slide show on bicycling in Costa Mesa.
- 2. Member Ralph Taboada spoke about the Placentia Median Project and the changes made to ensure bikes as part of the design and thanked City for their quick response.
- 3. Member John Merrill asked about the status of Encroachment Permit with Caltrans.
- 4. Member James Kane Provided update on an America Walks Webinar.
- 5. Vice-Chair Cynthia McDonald passed out SWITTERS data from last year and provided update on the Utility Vault on Harbor Trail.
- 6. Chair Jim Erickson requested staff to review adding a bike button at Adams and Mesa Verde.

9. CITY COUNCIL LIAISON COMMENTS

None.

10. STAFF COMMENTS

None.

11. NEXT REGULAR MEETING

Next regular meeting is March 7, 2018 at 6:00 p.m. at Costa Mesa City Hall – Conference Room 1A.

12. ADJOURNMENT

The meeting was adjourned at 8:02 p.m.

Submitted by:

A handwritten signature in blue ink that reads "Jim Erickson by Cynthia Anderson". The signature is written over a horizontal line.

Jim Erickson, Chair