

**THE CITY OF COSTA MESA
REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION**

September 24, 2015

The Parks and Recreation Commission of the City of Costa Mesa, California met in regular session at 6:00 p.m. on Thursday, September 24, 2015 in the Council Chambers at City Hall, 77 Fair Drive, Costa Mesa, California.

- 1. Call to Order: Chair Pederson**
- 2. Pledge of Allegiance: Commissioner Harper**
- 3. Roll Call**

Commissioners Present: Chair: Pederson
 Vice Chair: Eckles
 Commissioner Harper

Commissioners Absent: Commissioner de Arakal
 Commissioner Graham

Staff Present: Tamara Letourneau, Assistant Chief Executive Officer
 Travis Karlen, Recreation Manager
 Bruce A. Hartley, Maintenance Services Manager
 Jessica Mejia, Deputy City Clerk
 Sanjuana Pacheco, PRC Secretary

Update: Agenda items 8a and 8b will be moved to PRC meeting on October 22, 2015. Chair Pederson stated that applicants can speak during public comment in regards to those items.

- 4. Approval of the Minutes of the August 27, 2015 Meeting of the PRC.**
MOTION made by Vice Chair Eckles to approve the August 27 minutes, seconded by Commissioner Harper; MOTION carried 3-0 with Commissioner de Arakal and Commissioner Graham being absent.

5. Public Comments

1. Beth Refakes – Costa Mesa Resident

Spoke about the donation of candy for the Military Affairs Team. She also spoke about the trunk or treat event hosted by the group.

6. Consent Calendar

No items.

7. Old Business

No items.

8. New Business

a. Authorization for Portable Light Units on Back Bay School Fields

Mr. Karlen presents report.

Vice Chair Eckles asked Mr. Karlen if proposed lights will only be used by permitted groups. Mr. Karlen responded with yes, ambassadors will be checking permits from those groups.

Vice Chair Eckles asked about the complaints made by residents and how they were resolved. Mr. Karlen said that all complaints were resolved within a 24 hour window. There was only four minor complaints.

Commissioner Harper asked about the usage of the field. Mr. Karlen said it was used eighty percent of the time.

Chair Pederson thanked everybody that came to the meeting. He asked Mr. Karlen to speak about the Parks Master Plan.

Mr. Karlen spoke about the Parks Master Plan and how it will solve many issues. Improvements for fields and a light feasibility study will also be included.

Chair Pederson said that the council, district, and the parks and recreation commission are all trying to find the best solution for these issues.

Commissioner Harper asked for clarification on the light study. Mr. Karlen and Mr. Hartley explained the process and information gathered from the study.

Vice Chair Eckles asked about the six portable light stations and if the locations are permanent. Mr. Karlen said that those were proposed locations and are not permanent locations. Ambassadors will be working with the residents to find proper locations for the lights.

Chair Pederson explained that residents can speak to ambassadors over the phone with any issues they have.

Chair Pederson opens up public comment.

1. David Stiffer – Costa Mesa Resident

Explained that there is a problem with balls going over resident fencing and athletes going over fencing to retrieve balls.

2. Kathleen Murphy – Costa Mesa Resident

Stated that the lights shined directly at her home. She also mentioned the damage done to her property by the lacrosse balls.

3. Derek Spalding – Costa Mesa Resident

Stated that the lights should be moved away from resident homes. He also said that many balls go over the fence to his patio.

4. Katie Arthur – Costa Mesa Resident

Stated that she would like to see data collected from group users and proper lights placed.

5. Carrie

She mentioned that the Fairview Advisory requested to collect data of field users. She also asked for data and proper lights placed.

Chair Pederson closed public comment.

Vice Chair Eckles asked Mr. Karlen who is currently permitted at the fields. Mr. Karlen said user group AYSO 97.

Mr. Karlen and Vice Chair Eckles spoke about the relocation of lights and goals to be moved further away from residents.

Vice Chair Eckles and Mr. Karlen spoke about the usage times of the fields.

Vice Chair Eckles asked Mr. Karlen if data has been collected from users.

Mr. Karlen said auditors and ambassadors are collecting and compiling data to present to commission or council in January or February.

Vice Chair Eckles and Mr. Karlen spoke about ambassadors on site and how they will help set up perimeters and take proper steps if balls go over fencing.

Commissioner Harper, Vice Chair Eckles, and Mr. Karlen spoke about the age range of group users.

Commissioner Harper asked if Vice Chair Eckles can speak about the growth in numbers of AYSO.

Vice Chair Eckles spoke about AYSO and his experience.

Chair Pederson said that the time of fields will be brought down an hour and future times can change.

Chair Pederson asked Mr. Karlen if he can speak about the district.

Mr. Karlen stated that the high school user groups are not in his jurisdiction and he relayed the residents complaints to the district. The district do not turn off lights in parking structure due to safety reasons. Mr. Karlen relayed comments and complaints to district and park rangers.

Chair Pederson stated that data will need to be collected and presented in the master plan.

Mr. Karlen stated that data is being collected and will be presented in the master plan.

Chair Pederson stated that the rotation plan is a good plan and staff need to resolve complaints about lights and balls going over fencing.

Commissioner Harper stated that staff will work with user groups to fix issues.

Vice Chair Eckles stated that a resident said the lights will provide them with safety. He also stated that children need a place to play. Vice Chair Eckles wants to move start date to October 1, 2015

MOTION: MOTION made by Vice Chair Eckles to approve the three year rotation plan for use of portable light units at Back Bay Elementary, Harper Elementary, and Kaiser Elementary School Fields starting on October 1, 2015. Seconded for discussion by Chair Pederson.

Chair Pederson explains that he wants the residents and staff to work with AYSO and user groups. He also explains that the city does not have a sports complex and that schools are a part of youth sports. Vice Chair Eckles mentioned that he will contact the lacrosse coach to work with district to address issues.

MOTION CARRIES 3-0.

b. Tree Removal Request – 954 Governor Street

Moved to PRC meeting on October 22, 2015.

c. Tree Removal Request – 1653 Labrador Drive

Mr. Hartley presented report.

Chair Pederson and Mr. Hartley spoke about the removal schedule.

Commissioner Harper and Mr. Hartley spoke about the asphalt ramp procedures and the damage done to sidewalk if tree is not removed.

Chair Pederson allows applicant to speak

Robert Harrington, applicant of tree removal, spoke about the damage done to sidewalk and to property. He mentioned that a video was taken of the damages done. Applicant does not want a tree replaced, just removed.

Chair Pederson states that trees are needed and video needs to show evidence of damage.

Vice Chair Eckles and Mr. Hartley spoke about the root printing and barriers of trees.

Commissioner Harper asked Mr. Harrington to explain damage shown in video.

Chair Pederson and Mr. Hartley spoke about the watering of trees and irrigation.

Chair Pederson opens and closes public comment. No speakers.

Vice Chair Eckles asked Chair Pederson about a replacement tree.

Commissioner Harper, Chair Pederson and Mr. Hartley spoke about the process of category 1 tree removals and about replacement trees.

Commissioner Harper, Chair Pederson, and Mr. Hartley clarifies action made with contingency of video showing damage. Mr. Hartley clarified the process and if tree would be replaced, then staff will work with applicant to find replacement tree.

Mr. Harrington explained to the commission that he would pay for a tree with the parks discretion, to be planted somewhere in the city.

Commission discusses different options to make a motion.

MOTION: MOTION made by Chair Pederson to approve tree removal as category 1 if video shows blockage of sewer. Seconded by Commissioner Harper. MOTION CARRIES 3-0.

d. Tree Removal Request – 1869 New Jersey Street

Moved to PRC meeting on October 22, 2015.

9. Parks Project Manager's Report

Mr. Karlen presents report.

Chair Pederson asked about the ROCKS program and if staff think about expanding the program.

Mr. Karlen mentioned that during the summer, only three locations are offered. During the school year more locations are offered. Other schools have contacted staff to add more new locations.

Chair Pederson also mentioned that if the senior center attendance has increased.

Commissioner Harper asked Mr. Karlen to present a year to year progress in attendance for the senior center for next presentation.

Vice Chair Eckles and Mr. Karlen spoke about the fees applied to youth programs, aquatics programs, and senior center programs.

10. Commissioner Comments

Commissioner Harper thanked staff and Chair Pederson for clarifying motion made.

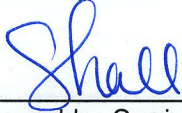
Vice Chair Eckles apologized for not having microphone on. Thanked everybody who attended meeting. Thanked staff for creating a three year plan for lights. Thanked the

district for working with staff to resolve issues. Thanked earlier speaker for work she has done and encouraged viewers to go to the candy drive event.

Chair Pederson thanked staff for all their work.

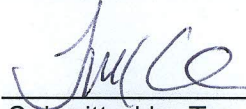
11. Adjournment

The meeting was adjourned by Chair Pederson. The next regular scheduled agenda review on Thursday, October 22, 2015 at 5:15 p.m. in Conference Room 3A of City Hall, followed by the Commission meeting at 6:00 p.m. in the Council Chambers.



Prepared by Sanjuana Pacheco
PRC Secretary

for



Submitted by Travis Karlen
Recreation Manager