

**THE CITY OF COSTA MESA
REGULAR MEETING OF THE
SENIOR COMMISSION**

MARCH 10, 2015

The Parks and Recreation Commission of the City of Costa Mesa, California met in regular session at 9:00 a.m. on Tuesday, March 20, 2015 at the Senior Center, 695 19th Street, Costa Mesa, California.

1. **Call to Order: City Clerk Brenda Green**
2. **Pledge of Allegiance: Recreation Manager Travis Karlen**
3. **Administration of Oath of Office for newly appointed Senior Commission**
4. **Roll Call**

Commissioners Present: Commissioner Adkins
 Commissioner Bauermeister
 Commissioner Feeney
 Commissioner Krochman
 Commissioner McGlinn

Commissioners Absent: None

Staff Present: Tamara Letourneau, Assistant Chief Executive Officer
 Brenda Green, City Clerk
 Travis Karlen, Recreation Manager
 Yvette Aguilar, Senior Center Program Administrator
 Kristina Roche, Senior Commission Secretary

Introduction of Commissioners:

Commissioner Krochman introduces herself and states that she is happy to be part of the Senior Commission.

Commissioner Feeney introduces herself, says she has been a resident of Costa Mesa for 50 years. She is a retired accountant. She has been to the Board meetings for the Senior Center for six years and was on the Board of Directors for three of those six years and she is happy to be here.

Commissioner Bauermeister introduces himself, says he has been a resident of Costa Mesa for 53 years, currently the principal of Estancia High School.

Commissioner Adkins introduces herself, says she has been retired for a number of years and has been volunteering at the Senior Center for seven years and served on the Board of Directors. She has lived in Costa Mesa since 1971 and she is happy to be part of the Commission and is looking forward to all of the good things happening at the Senior Center.

Commissioner McGlinn introduces himself, says he has lived in Costa Mesa since 1965. He spent his life as a consultant around the world and his key expertise is process improvement and has been retired for a few years now and this is his first chance to get

involved in the city and he is hopeful that he will be able to help.

5. Senior Commission Reorganization

Chair: MOTION made by Commissioner Adkins to elect Commissioner Feeney as Chair. Seconded by Commissioner Krochman. MOTION carries 5-0.

Vice Chair: MOTION made by Commissioner Bauermeister to elect Commissioner Adkins as Vice Chair. Seconded by Commissioner McGlinn. MOTION carries 5-0.

Took a few minutes to reorganize the seating arrangements at this point in the meeting.

6. Public Comment:

Senior Commission Secretary states, "If you wish to address the Commission please fill out a blue speaker card and hand it to me. Speakers are allotted three minutes to speak.

Sue Healey speaks about wanting to establish a procedure to request money from the Albert Dixon Funds.

Corrine Stover speaks about the round table meetings and that she finds it hard to feel belonged to the Senior Center Community.

7. Old Business

No Items

8. New Business

a. Scheduling of Proposed Information Speakers for Future Meeting

1. Brown Act
2. Senior Serv

Travis Karlen introduces himself and says staff wants to schedule two guest speakers; says we can either schedule a special meeting or have it scheduled for the next regular meeting.

Brown Act: speaks regarding quorum and other group meetings held at the Senior Center.

Senior Serv: Wants to have speaker come in and talk to the seniors and inform them on how the Senior Serv works.

Travis Karlen is asking if we should schedule the speakers for the next meeting.

Chair Feeney motions to have the two speakers speak at the regular meeting and recommends to have the Senior Advisory Committee speak in the next meeting also.

Commissioner McGlinn says the Commission is set up to advise City Council but

the Senior Advisory Committee is set up to advise the Commission. Travis Karlen explains the importance of the Senior Advisory Committee.

Chair Feeney asks Travis Karlen about the chain of command: do the seniors come to the commission or should they start with staff/administrator.

Travis Karlen answers if there is a minor issue then seniors should go to staff. If there is a bigger deal, seniors should go to the Yvette and if it is still not worked out then they can come to him; if it still cannot be worked out then the seniors and staff will go to the commission.

Commissioner Bauermeister asks if it would make sense to have the Senior Advisory Committee have a standing report for each meeting.

Travis says we can talk about that when we create the guidelines at the next meeting.

Chair Feeney asks how the Advisory Committee differs from the round table. Advisory Committee is to talk about how the center is being run and find solutions for problems and the round table is a place where seniors come to talk.

b. Public Comment Duration Discussion

Travis Karlen says that public comment is generally set for three minutes and asks the commission if they want to keep the public comment threshold at three minutes or if the commission wants to change the duration.

Chair Feeney says three minutes would be appropriate and if they want to continue then they can ask the Commission for more time.

The Commission agrees.

No public Comment.

c. PowerPoint by staff

Travis Karlen presents PowerPoint about the Senior Center including information of lead staff at the Senior Center, available transportation for the seniors, volunteer opportunities, social worker information, transition support group, counseling, financial support, health services, special events, classes/programs, improvements and changes to the Senior Center since the City took over, travel club and Senior Serv.

Chair Feeney asks if the commissioners can have a hard copy of the presentation. Travis Karlen says they will get a copy.

9. Senior Programs Administrators Report

a. Senior Center programs, activities and events.

Yvette Aguilar introduces herself.

Travis Karlen explains that someone is working on the phone system right now; as soon as the new lines are in, the new phone system will be put in.

14. Adjournment

The meeting was adjourned by Chair Feeney. The next regular scheduled Commission meeting is scheduled for May 12 at 9 a.m. at the Senior Center.


Prepared by Kristina Roche
PRC Secretary

Submitted by Tamara Leatourneau
Assistant Chief Executive Officer

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