

**COSTA MESA HIGH SCHOOL FOUNDATION Minutes  
For BOARD OF DIRECTORS MEETING Wednesday, July 31, 2013**

**Time: 6:00 p.m.**

**Location: Cynthia Blackwell's Home  
3363 Larkspur St.  
Costa Mesa, CA 92626**

**For information contact: Cynthia Blackwell (714) 546-8797**

- Call to Order: Debbie S. called the meeting to order at 6:10 P.M.
- Roll Call: D. Speer, K. Foley, C. Rice, D. Wanbaugh, C. Blackwell, F. Albers
- Public Comments: none in attendance
- Principal Comments: none in attendance
- Approval of minutes from June 05, 2013 – motion made by Debi W. seconded by Katrina, motion carried to approve minutes.
- Treasurer's Report:
  - >Fidelity Funds- still need to meet. Fund has been rebalanced. Candace will be watching and report at next meeting. Motion made by Candace, seconded Debi W. to transfer \$55,000 to make funds available for grant recipients and for our upcoming event. Motion carried.
  - >search for new treasurer/bookkeeper –Candace has touched base with a potential person that we will pay. Will give update.
  - >8<sup>th</sup> grade fundraiser to Washington, D.C. – Motion made by Katrina, seconded by Debi that their funds will be ran through our Foundation. Motion carried.
- Committee Reports
  - Fundraising
    - > Home tour – update – Katrina – no update
    - >SOCO –update – Gary – Debi – event has been tentatively moved to November 9<sup>th</sup> to allow other groups to sell tickets and build support. Goodie bags are being put together. Our theme is “Costa Mesa High School Foundation is Going Green” Sponsorships will be at different levels. Looking for Silent Auction items. Debi W. has letters that are ready to go for any sponsor.

- Old Business
  - >Bylaws update - Frank will resend. Bylaws will be sent with agenda for next meeting
  - > Community Run update - we will be receiving \$3,000. Event will be moved back to April.
  - >Stencils for table and chairs – have been delivered to Phil. – Has been completed. Stencils were poorly done. Need to locate storage racks. Will pursue with administration.
  - > Grants – funds are available to fund. Waiting on recipients to submit warrants. Stopping payment on the Color Guard Floors check.
  - >Debi W. funds – \$500 going to fund Supai
  
- New Business
  - > Mentoring Program Proposal Update – Katrina – She is meeting with Phil to finalize this plan on Friday. It will consist of a quarterly lunch with Junior students and career people. Internship opportunities, senior exit project, etc. will be discussed at these lunches. This program will not start until late Fall. Motion made by Cynthia, seconded by to Frank to fund the lunches for approximately \$2500. Motion carried.
  - > Website – Brent has been updating site. Will be completed in a few weeks. Make sure you are giving him content and links that you want posted.

Advisor's Comments – none in attendance

Board of Directors Comments - committee for fundraiser will meet before our next meeting. Cynthia will forward Brent's contact information.

- Adjournment- Frank adjourned the meeting at 7:15 p.m.

Next Meeting: September 25, 2013 6:00 in school Library