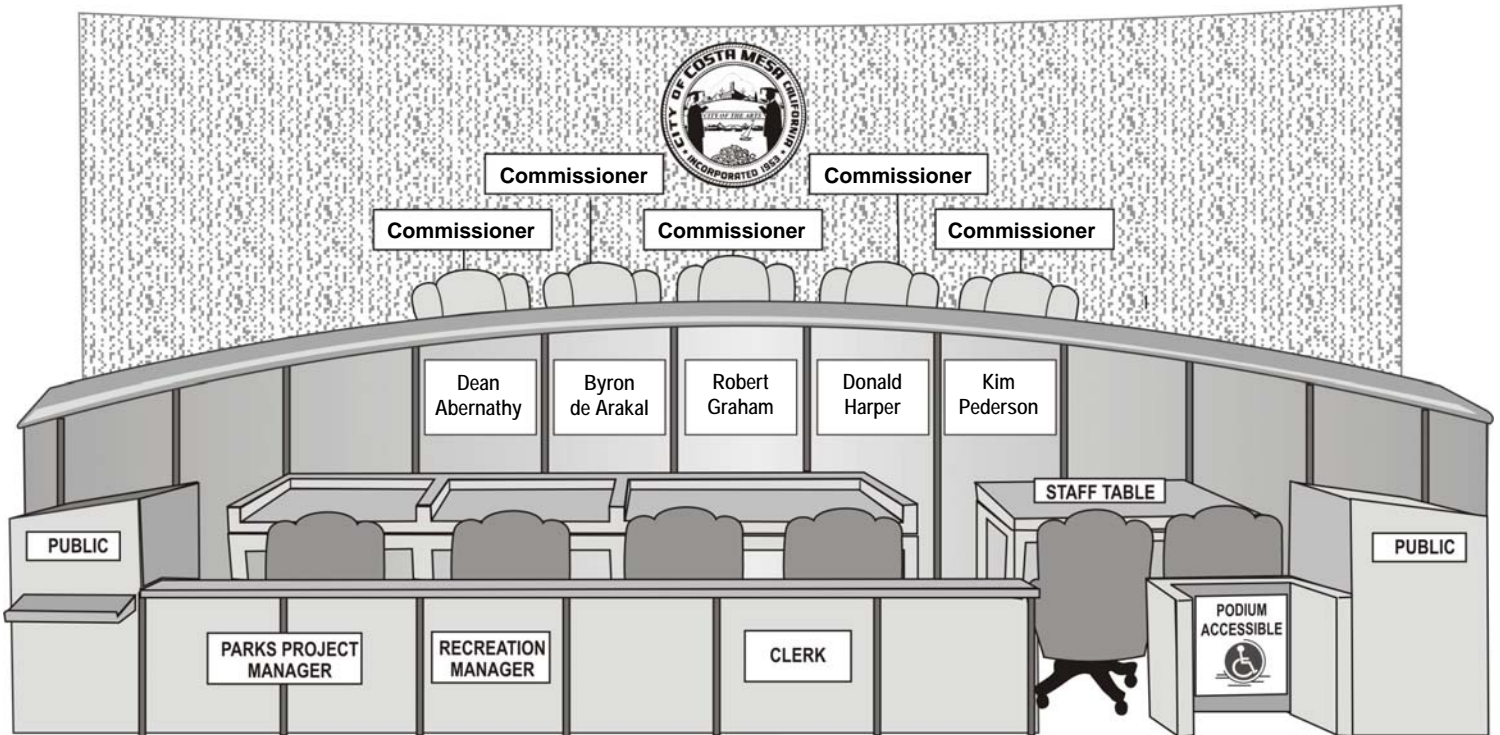


**PARKS AND RECREATION COMMISSION  
AGENDA  
MEETING OF: MARCH 27, 2013**



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**WELCOME TO THE COSTA MESA PARKS AND RECREATION COMMISSION**

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**FOR YOUR INFORMATION:**

**Commission Meetings**

The Costa Mesa Parks and Recreation Commission meets the fourth Thursday of each month, with the exception of no meeting held in December, at 6:00 p.m. in the Council Chambers at City Hall, 77 Fair Drive. All Parks and Recreation Commission meetings are open to the public.

**Commission Membership**

The Parks and Recreation Commission consist of five Costa Mesa Residents appointed by the City Council. The Chairperson and Vice Chairperson are elected by the Parks and Recreation Commission.

**Agenda Reports**

Written reports are available for all items on this agenda. Reports may be obtained in the office of the Public Services Department – Recreation Services Division, on the third floor of City Hall, 77 Fair Drive, Costa Mesa. For further information regarding items on this agenda, please call (714) 754-5009.

## **Appeals Procedure**

A decision of the Commission will become final seven days following the action, unless there is an appeal. Applications for appeals or re-hearings are available in the City Clerk's office. For further information, please call (714) 754-5221.

## **Parks and Recreation Commission**

The Parks and Recreation Commission functions as an advisory body to the City Council and is authorized by Ordinance 90-13 to make such studies, investigations and hold public hearings as it may deem necessary for the formulation of policies or to determine the wisdom and efficiency of existing policies, plans and procedures, or to determine an action program to pursue the implementation of the City of Costa Mesa open space plan and report its finding and recommendations to the City Council, the City Manager, or the Public Services Director.

The Commission recommends to the City Council the acceptance or rejection of offers or donations of money, personal property, or real estate to be used for various programs; to solicit the cooperation of school authorities and other public and private agencies concerned with the parks, recreation facilities and parkways of the City; and to recommend and make findings to the City Council on the necessity for removal of parkway trees as provided in Title 15, Chapter 1, Section 15-11 (2) of this Code, and the necessity for terms and conditions for retention of trees as provided in Title 15, Chapter 1, Section 15-11 (3)(c) of this Code.

## **Public Hearing Process**

For each item on the agenda, staff will present a brief description and a recommendation. The Commissioners will then have the opportunity to question staff regarding the Staff Report and the recommendation. The applicant or authorized agent will then be invited to make a presentation and to respond to any questions from the Commission. Members of the audience wishing to speak regarding the issue will then be invited by the Chairman to provide testimony. At the conclusion of the public testimony, the Chairman will close the public hearing and the Commission will discuss and take action on the recommendation. No additional testimony may be given after the public hearing is closed.

Those wishing to speak on an item are asked to come forward to the podiums on either side of the Chambers, to speak into the microphone, and to state their name and address for the taped record. The Chairman may establish time limits for speakers on those items for which a large number of people are anticipated to provide testimony.

Members of the audience who wish to speak on any item NOT on the agenda will be invited to come forward during the "Oral Communications" portion of the agenda.

It is the intention of the City of Costa Mesa to comply with California Government Code Section 54961 and the Americans with Disabilities Act ("ADA") in all respects. If as an attendee or participant at the meeting, you will need special assistance beyond what is normally provided, the City of Costa Mesa will attempt to accommodate you in every reasonable manner. Please contact Brenda Green, City Clerk, at (714) 754-5221; TDD (714) 754-5244, at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time you will need accommodations to attend or participate in meetings on a regular basis.

**PARKS AND RECREATION COMMISSION  
COUNCIL CHAMBERS, 77 FAIR DRIVE  
MARCH 27, 2013  
5:15 P.M. AGENDA REVIEW  
6:00 P.M. MEETING**

**AGENDA**

1. **Call to Order** . . . Commissioner Abernathy
  
2. **Pledge of Allegiance** . . . Commissioner Pederson
  
3. **Roll Call**
  
4. **Administration of Oath of Office for newly appointed Parks and Recreation Commissioners**
  
5. **Parks and Recreation Commission Reorganization**
  - a. Election of Chairperson and Vice Chairperson
  
6. **Approval of the Minutes of the September 26, 2012 Meeting**
  
7. **Oral Communications** - To ensure fair and equal treatment of all who appear before the Parks and Recreation Commission, and to expedite City business, speakers will be limited to three (3) minutes during Oral Communications. The three-minute per speaker time limit may be extended for good cause by the Chairman, or by majority vote of the Commission. Please fill out a blue speaker card and state your name and the city, in which you reside, for the record.
  
8. **Consent Calendar** – All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion in the form listed below. There will be no separate discussion of these items prior to the time the Commission votes on the motion, unless members of the Commission, staff, or the public request specific items to be removed from the Consent Calendar. These items will be discussed and voted upon immediately following Commission action on the remainder of the Consent Calendar.

Upon invitation by the Chairman, members of the public who wish to discuss Consent Calendar items should come forward to the microphone, state your name, the city in which you reside, and the item number.

**STAFF RECOMMENDATION**

- a. [Contract Instructional Youth and Adult Class Fees](#)                      Accept

**STAFF RECOMMENDATION**

**9. Public Hearing**

No items

**10. Old Business**

No items

**11. New Business**

- a. [Tree Removal Request – 284 Bucknell Road](#) Deny
- b. [Renewal of User Agreement with Harbor Soaring Society](#) Approve
- c. [First Amendment to the Letter of Understanding with the Costa Mesa Bark Park Foundation](#) Approve

**12. Manager's Report**

**13. Commissioner's Comments**

**14. Adjournment**

The next regular Commission meeting is Thursday, April 25, 2013

<p><b>NOTE:</b> Agenda related writings or documents provided to a majority of the Parks &amp; Recreation Commission members after distribution of the Commission Agenda Packet (GC 54957.5):</p> <p>Any writings or documents provided to a majority of the Parks &amp; Recreation Commission members regarding any item on this agenda will be made available for public inspection at the Public Services Department – Recreation Division Counter on the 3<sup>rd</sup> floor of City Hall located at 77 Fair Drive, Costa Mesa, during normal business hours. In addition, such writings and documents may be posted, whenever possible, on the City's website at <a href="http://www.costamesaca.gov">www.costamesaca.gov</a> as part of the subject agenda.</p>
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